

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
DECEMBER 15th, 2008

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Monday, December 15th, 2008 at 8:05 p.m. with Mayor Verne Barber presiding.

Present: Mayor: Verne Barber
Councillor: Al Sulma, Sid Sikorski
Gerry Tomkins, Dan Kirby, Wayne MacKay

Asst. Administrator: Darcie Cooper
Public Works Foreman: Jeff Carey

Absent: Councillor: Ron Hart

Minutes:

343-08 Sulma/Sikorski: "That the minutes from the November 24th regular meeting be approved as amended." **CARRIED**

Delegations:

344-08 Tomkins/MacKay: "That we accept Darcy Nafe, with the Rock of the Valley Church, to the meeting." **CARRIED**
Darcy appeared before council to discuss the idea of the Rock of the Valley Church leasing or renting the Centennial Hall on a long-term basis. He introduced possible upgrades that would be needed and reviewed a written proposal for the rent/lease. The proposal is due to the lack of space at their current location.

Correspondence:

345-08 Sikorski/MacKay: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. FCM – 2009/2010 membership
- B. Town of Orangeville – Tree sculptures
- C. Jill Fisher – Thank you re: Scholarship Award
- D. SK Justice – Fine Disbursements – October & November 2008
- E. Southeast Regional Library – Ltr. re: Joint Facility Board Meeting
- F. SUMA – Ltr. re: CUPE – MEPP Judicial Review
- G. Bev Harbor – Thank you Ltr. re: Kay Burrows property clean up
- H. SK Workers' Comp. Bd – Ltr. re: 2009 premium rate
- I. SK MRIF Ltr. re: River Park Centre – revised bldg plans approved
- J. Miscellaneous Publications **CARRIED**

Bank Reconciliation:

346-08 Tomkins/Sulma: "That we accept the Bank Reconciliation for period ending November 30, 2008 as submitted." **CARRIED**

General Account - Payment Vouchers:

347-08 Tomkins/Sulma: "That the general accounts listed below and totaling \$201,330.97 have been checked and approved for payment by the respective committees." **CARRIED**

Administrator's Report:

Assistant Administrator, Darcie Cooper provided a verbal report on various administrative issues.

348-08 Tomkins/Sikorski: "That the verbal report provided by the Assistant Administrator be accepted as presented." **CARRIED**

Public Works Report:

Public Works Foreman, Jeff Carey, provided a verbal report on various public works issues.

349-08 Tomkins/MacKay: "That the verbal report provided by Jeff Carey be accepted as presented." **CARRIED**

APPOINTMENTS:**Joint Administration/Joint Fire Committee Appointment:**

350-08 Sulma/Sikorski: “That we agree to appoint Mayor Verne Barber, Councillor Gerry Tomkins and Councillor Sid Sikorski to the Joint Administration Committee for the 2009 year.” **CARRIED**

Deputy Mayor Appointment – 2009:

351-08 Tomkins/Kirby: “That we appoint the following Councillor to the position of Deputy Mayor for the 2009 year as per the following schedule:

| | |
|-------------------|----------------------|
| January/February | Councillor Kirby |
| March/April | Councillor MacKay |
| May/June | Councillor Sikorski |
| July/August | Councillor Sulma |
| September/October | Councillor Tomkins.” |

CARRIED
2009 Standing Committee Appointments:

352-08 Sikorski/MacKay: “That the following members will serve on the Standing Committees of council for the 2009 year:

GROUP I

| | |
|---|--|
| <i>General Government:</i> | <i>Chair-Gerry Tomkins</i> <i>Member-Wayne MacKay, Ron Hart</i> |
| <i>Recreation & Culture:</i> | <i>Chair-Gerry Tomkins</i> <i>Member-Wayne MacKay, Ron Hart</i> |
| <i>Protective Services:</i> | <i>Chair-Wayne MacKay</i> <i>Member-Gerry Tomkins, Ron Hart</i> |
| <i>Planning & Economic Development:</i> | <i>Chair-Wayne MacKay</i> <i>Member-Gerry Tomkins, Ron Hart</i> |

Group II

| | |
|--|---|
| <i>Lumsden Fire District:</i> | <i>Chair – Dan Kirby</i> <i>Members – Sid Sikorski, Al Sulma</i> |
| <i>Transportation Services:</i> | <i>Chair-Dan Kirby</i> <i>Members-Al Sulma, Sid Sikorski</i> |
| <i>Environmental Health & Welfare:</i> | <i>Chair-Sid Sikorski</i> <i>Members-Dan Kirby, Al Sulma</i> |
| <i>Water & Sewer Utility:</i> | <i>Chair-Al Sulma</i> <i>Members-Sid Sikorski, Dan Kirby</i> |

Mayor Verne Barber is ex-officio member of each Committee.” **CARRIED**

2009 Representative Appointments:

353-08 Tomkins/Kirby: “That we appoint the following individuals to represent the Town of Lumsden for the 2009 year:

| | |
|--|---|
| <i>Solicitor</i> | <i>Patrick McDonald – MacLean Keith</i> |
| <i>Auditor</i> | <i>Dudley & Company Chartered Accountants</i> |
| <i>Fire Chief</i> | <i>Jeff Carey</i> |
| <i>Deputy Fire Chief</i> | <i>Dan Kirby, Dan Carey</i> |
| <i>Dog Catchers</i> | <i>Dave Cherney, Cory Danyliw, Jeff Carey,</i> <i>Lance Whitteron, Barry McGill, Al Yurkoski</i> |
| <i>Licence Inspector</i> | <i>Wayne Zerff</i> |
| <i>Asst. Licence Inspectors</i> | <i>Dave Cherney, Jeff Carey</i> |
| <i>Mutual Aid Area Representative</i> | <i>Dan Kirby</i> |
| <i>Lumsden Chamber of Commerce Liaison</i> | <i>Wayne MacKay</i> |
| <i>Regional Library Board Representative</i> | <i>Gerry Tomkins</i> |
| <i>Lumsden Sports Assoc. Representative</i> | <i>Dan Kirby</i> |
| <i>Lumsden & District Heritage Home</i> | <i>Wayne MacKay</i> |
| <i>Capital Region Authority</i> | <i>Verne Barber</i> |
| <i>Inter-Municipal Tourism Committee</i> | <i>Gerry Tomkins</i> |
| <i>Occupational Health & Safety Rep.</i> | <i>Gerry Tomkins</i> |
| <i>Dutch Elm Disease Inspector</i> | <i>Jeff Carey</i> |
| <i>Weed Inspector</i> | <i>Tom Harrison</i> |
| <i>District Board of Revision</i> | <i>Bill Klemp Chair, Ron Kidd, Rep</i> |
| <i>Lumsden & District Arts Council</i> | <i>Wayne MacKay.”</i> |

CARRIED

Development Appeals Board Appointment:

354-08 Kirby/Tomkins: “That we agree to re-appoint the following members to the Development Appeals Board for a three year term:

| | |
|-------------|---------------------------------|
| Robert Hill | Expiry date December 31, 2011 |
| Kenner Lees | Expiry date December 31, 2011.” |

CARRIED

Lumsden & District Heritage Home Representative - Appointment:

355-08 Tomkins/Sikorski: "That we agree to re-appoint Cynthia O'Connor as the Town's representative on the Lumsden & District Heritage Home's Board of Directors for a 3 year term subject to her acceptance."
CARRIED

NEW BUSINESS:**2009 Dates for Regular Meetings of Council:**

356-08 Sikorski/Sulma: "That during 2009 we agree to hold regular Council meetings in the Council Chambers of the municipal office at 8:00 p.m. on the 2nd and 4th Monday of each month with the exception of July, August and December when the date of the meeting will be as follows:

July 20th August 17th December 14th; and

That in the event of a statutory or civic holiday falling on one of the above mentioned days the meeting will be held on the day immediately following at the same time of day."
CARRIED

2009 Capital Budget:

357-08 Tomkins/Kirby: "That we agree with the recommendation from the Joint Administration Committee and approve the following expenditures for the 2009 Joint Administration Capital Budget totalling \$4,700.00 for each council:

- \$2,000 for Computer upgrades
- \$2,700 for Tangible Asset Software."

CARRIED**Joint Administration Staff – Step Increase:**

358-08 Tomkins/Sikorski: "That in consideration of the Joint Administration employee performance evaluations completed by the Administrator, we agree with the Joint Administration Committee and approve the following Joint Administration employee 2009 salary step changes:

| | | | | |
|-----------------|-----------------------|---------|-------------------|-----------------|
| Darcie Cooper | Asst. Administrator | Step 10 | (9 to 10 points) | (\$39,987/yr) |
| Joan Agopsowicz | Office Services Clerk | Step 11 | (10 to 11 points) | (\$14.24/hr) |
| Brenda Boos | Office Services Clerk | Step 10 | (9 to 10 points) | (\$14.03/hr) |
| Lorrie Farago | Office Services Clerk | Step 10 | (9 to 10 points) | (\$14.03/hr) |
| Wayne Zerff | Administrator | Step 17 | (17 to 17 points) | (\$85,000/yr)." |

CARRIED**Public Works Staff – Step Increase:**

359-08 Sikorski/Sulma: "That in consideration of the employee performance evaluations completed by Jeff Carey, Public Works Foreman, we approve the following employee 2009 salary step changes:

| | | | | |
|-----------------|----------------------|------------------------------------|-----------------|--------------------------------|
| Lance Whitteron | Equipment Operator 3 | Step 6 | (5 to 6 points) | (\$33,065/yr to \$33,438) |
| Barry McGill | Equipment Operator 2 | Step 5 | (5 to 5 points) | (\$28,363/yr) |
| Cory Danyliw | Equipment Operator 2 | Step 1 (4 pts EqOp1 to 1 pt EqOp2) | | (\$23,573/yr to \$27,054/yr)." |

CARRIED**Water & Wastewater Operator - Step Increase:**

360-08 Kirby/Sikorski: "That in consideration of the employee performance evaluation completed by Dave Cherney, Utilities Foreman, we approve the following employee 2009 salary step change:

| | | | | |
|------------|-----------------------------|---------------------------|--|-----------------|
| Al Yukoski | Water & Wastewater Operator | Step 10 (10 to 10 points) | | (\$40,775/yr)." |
|------------|-----------------------------|---------------------------|--|-----------------|

CARRIED**Employee – Salary Grid Increase:**

361-08 Tomkins/MacKay: "That we approve a 3.0% salary grid increase to each step on the Joint Administration, Public Works and Recreation salary grids with the increase to be effective January 1, 2009."
CARRIED

SUMA – CUPE vs. MEPP:

362-08 MacKay/Sikorski: "That in the matter of an application for Judicial Review submitted by the Canadian Union of Public Employee's Pension Plan, we agree to join Saskatchewan Urban Municipalities Association (SUMA) in providing a response to the application and further hereby appoint SUMA as our agent to retain and instruct legal counsel on behalf of this municipality exclusively on this matter; and

The municipality acknowledges that SUMA will not accept any liability on behalf of the municipality and the municipality saves harmless SUMA, any of its directors and agents with respect to any financial implication in this matter; and

The municipality further acknowledges that it will promptly remit to SUMA any assessment of cost related to providing collective representation on a pro-rated share, based

on actual solicitor and court costs.”

CARRIED

Landfill - Tipping Fees:

363-08 Kirby/Sikorski: “That we amend the landfill fee schedule to include a charge of \$15.00 per tire where the rim is attached.”

CARRIED

Capital Budget – Lumsden First Responders:

364-08 Tomkins/Sikorski: “That we approve \$2,500.00 from the Capital Budget to Lumsden First Responders for their purchase of a defibrillator.”

CARRIED

Rezoning Public Hearing – Town of Lumsden Block EE:

365-08 Sikorski/MacKay: “That we agree to hold a public hearing Monday, February 9th at 8:30 p.m. in the Council Chambers of the Municipal Office at 20 Third Avenue for the proposed rezoning of property owned by the Town of Lumsden and legally described as Block EE, Plan 100301432 from PS “Public Service” to “R1 “Residential.”

CARRIED

Volunteer Fire Fighter & First Responders – 2009 Insurance Renewal:

366-08 Tomkins/Sulma: “That we agree to pay \$508.76 to the Saskatchewan Urban Municipalities Association for the Volunteer Fire Fighter/First Responders Insurance Renewal for the 2009 year.”

CARRIED

Dew Drop In – Hall Rental Concession:

367-08 Tomkins/Kirby: “That we agree to grant a rental concession to the Dew Drop In for the rental of the upstairs of Centennial Hall in the amount of \$75.00 (reduction of \$228.00) for the purpose of a bridge tournament to be held on January 24, 2009.”

CARRIED

Assessment Revaluation - Workshop:

368-08 MacKay/Sikorski: “That we authorize the Administrator, Wayne Zerff and Assistant Administrator, Darcie Cooper to attend the Assessment Revaluation Workshop in Moose Jaw on January 27, 2009 with expenses to be reimbursed as per resolution #21-08.”

CARRIED

UMAAS – 2009 Memberships:

369-08 Sulma/MacKay: “That we agree to pay the 2009 Membership for Urban Municipal Administrators Association of Saskatchewan for the Administrator and the Assistant Administrator at the cost of \$285.00.”

CARRIED

Bylaw 07-2008 – Bylaw to Amend Planning Statement Bylaw #14-2002 – 1st reading:

370-08 Kirby/Sulma: “That Bylaw No. 7-2008, being a Bylaw to amend Planning Statement Bylaw #14-2002, be read a first time.”

CARRIED

Bylaw 08-2008 – Bylaw to amend Zoning Bylaw 15-2002 – 1st reading:

371-08 Sikorski/Tomkins: “That Bylaw No. 8-2008, being a Bylaw to amend Zoning Bylaw #15-2002, be read a first time.”

CARRIED

Adjournment:

372-08 Kirby/Tomkins: “That we adjourn this meeting at 9:38 p.m.”

CARRIED

Mayor

Administrator