

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**DECEMBER 14<sup>th</sup>, 2010**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, December 14<sup>th</sup>, 2010 at 6:30 p.m. with Mayor Bryan Matheson presiding.

<b>Present:</b> Mayor:	Bryan Matheson
Councillor:	Sid Sikorski, Al Sulma, Jayne Leibel, Rhonda Phillips, Doug Mader, Dan Kirby
Administrator:	Wayne Zerff
Asst. Administrator:	Darcie Cooper
Public Works Foreman:	Jeff Carey (6:30 p.m. – 7:30 p.m.)

**Minutes:**

506-10 Phillips/Mader: "That the minutes of the November 23<sup>rd</sup> regular meeting be approved as circulated." **CARRIED**

**Minutes:**

507-10 Phillips/Leibel: "That the minutes of the November 23<sup>rd</sup> zoning bylaw amendment public hearing meeting be approved as circulated." **CARRIED**

**Minutes:**

508-10 Sulma/Phillips: "That the minutes of the November 18<sup>th</sup> Group II Committee meeting be accepted as circulated." **CARRIED**

**Minutes:**

509-10 Sikorski/Sulma: "That the minutes of the December 6<sup>th</sup> Hildebrandt/Simcoe Negotiation Committee meeting be approved as circulated." **CARRIED**

**Delegations:**

510-10 Sulma/Sikorski: "That we accept Phil Casey with Conexus Insurance to the meeting." **CARRIED**

Phil Casey with Conexus Insurance appeared before council to review the Town's Insurance Policy and explained the business interruption clause in the policy. Phil conveyed the importance of having appraisals kept up to date to ensure the value of buildings 15 years and older are within the 90% appraisal value. Phil suggested putting these buildings on a 3 year rotation for appraisals.

**Correspondence:**

511-10 Kirby/Sikorski: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. Oxbow Committee Notes – December 6, 2010
- B. Vital Statistics Registry – Ltr re: *The Vital Statistics Act 2009*, changes to procedures
- C. Prairie Valley School Division – 2010-2013 Strategic Plan & 2010-2011 Budget
- D. Al Yurkoski – Ltr re: Resignation
- E. Sask Justice – Disbursement Report
- F. Ministry of Health – Lt re: Changes to *The Tobacco Control Act and Regulations*
- G. Southeast Regional Library – Semi-Annual Trustees' Meeting October 30, 2010
- H. Lumsden & District Heritage Home – Lt re: Cynthia O'Connor resignation as Board member
- I. Amy Wilker, ACORN eco-boutique – Christmas Tree Recycling Program
- J. Workers' Compensation Board – Ltr re: 2011 Premium Rate Notice
- K. Anita Bergman – Ltr re: Scavenging at Landfill
- L. Gary Howland – Ltr & pictures re: Trans Canada Trail Upgrade Project
- M. Miscellaneous Publications." **CARRIED**

**General Account - Payment Vouchers**

512-10 Sulma/Mader: "That the general accounts listed below and totaling \$276,573.51 have been checked and approved for payment by the respective committees." **CARRIED**

**Bank Reconciliation:**

513-10 Sikorski/Leibel: "That the bank reconciliations be accepted as presented by the Administrator, for the period ending November 30<sup>th</sup>, as submitted." **CARRIED**

**Committee Reports:**

Councillor Mader provided a verbal report on the Group I committee meeting he attended, a report on the Town Entrance sign, as well as a Lumsden Library report. Councillor Phillips provided a verbal report on the Group II committee meeting and the Wastewater Treatment Committee meeting she attended.

**Administrator's Report:**

Administrator, Wayne Zerff provided a verbal report on various administrative issues.

514-10 Sikorski/Leibel: "That the report provided by the Administrator be accepted as presented." **CARRIED**

**Public Works Report:**

Public Works Foreman, Jeff Carey provided a verbal report on various public works issues.

515-10 Kirby/Sulma: "That the report provided by Jeff Carey be accepted as presented." **CARRIED**

**APPOINTMENTS:****Joint Administration/Fire Committee:**

516-10 Sulma/Mader: "That we appoint Councillors Dan Kirby, Sid Sikorski and Mayor Bryan Matheson to the Joint Administration/Fire Committee." **CARRIED**

**Deputy Mayor Appointment – 2011:**

517-10 Mader/Leibel: "That we appoint the following Councillor to the position of Deputy Mayor for the 2011 year as per the following schedule:

November/December	Councillor Sikorski
January/February	Councillor Mader
March/April	Councillor Phillips
May/June	Councillor Sulma
July/August	Councillor Kirby
September/October	Councillor Leibel
November/December	Councillor Sikorski."

**CARRIED****2011 Standing Committee Appointments:**

518-10 Kirby/Sulma: "That the following members will serve on the Standing Committees of council for the 2011 year:

	<b><u>GROUP I</u></b>
<i>General Government:</i>	<i>Chair-Dan Kirby</i>
	<i>Member-Jayne Leibel, Doug Mader</i>
<i>Recreation &amp; Culture:</i>	<i>Chair-Doug Mader</i>
	<i>Member-Dan Kirby, Jayne Leibel</i>
<i>Protective Services:</i>	<i>Chair-Jayne Leibel</i>
	<i>Member-Doug Mader, Dan Kirby</i>
<i>Planning &amp; Economic Development:</i>	<i>Chair-Jayne Leibel</i>
	<i>Member- Doug Mader, Dan Kirby</i>
<i>Lumsden Fire District:</i>	<i>Chair – Dan Kirby</i>
	<i>Members – Jayne Leibel, Doug Mader</i>
	<b><u>GROUP II</u></b>
<i>Transportation Services:</i>	<i>Chair-Rhonda Phillips</i>
	<i>Members-Al Sulma, Sid Sikorski</i>
<i>Environmental Health &amp; Welfare:</i>	<i>Chair-Sid Sikorski</i>
	<i>Members-Al Sulma, Rhonda Phillips</i>
<i>Water &amp; Sewer Utility:</i>	<i>Chair-Al Sulma</i>
	<i>Members-Sid Sikorski, Rhonda Phillips</i>

Mayor Bryan Matheson is ex-officio member of each Committee." **CARRIED**

**2011 Representative Appointments:**

519-10 Mader/Sikorski: "That we appoint the following individuals to represent the Town of Lumsden for the 2011 year:

<i>Solicitor</i>	<i>Patrick McDonald – MacLean Keith</i>
<i>Auditor</i>	<i>Dudley &amp; Company Chartered Accountants</i>
<i>Fire Chief</i>	<i>Jeff Carey</i>
<i>Deputy Fire Chief</i>	<i>Dan Kirby, Dan Carey</i>
<i>Dog Catchers</i>	<i>Dave Cherney, Cory Danyliw, Jeff Carey,</i>
	<i>Lance Whitteron, Barry McGill</i>
<i>Licence Inspector</i>	<i>Krystal Brewer</i>
<i>Asst. Licence Inspectors</i>	<i>Dave Cherney, Jeff Carey</i>
<i>Mutual Aid Area Representative</i>	<i>Dan Kirby</i>
<i>Lumsden Chamber of Commerce Liaison</i>	<i>Jayne Leibel</i>

Regional Library Board Representative	Doug Mader
Lumsden Sports Assoc. Representative	Jayne Leibel
Lumsden & District Heritage Home	Al Sulma
Capital Region Authority	Bryan Matheson
Occupational Health & Safety Rep.	Rhonda Phillips
Dutch Elm Disease Inspector	Jeff Carey
Weed Inspector	Tom Harrison
District Board of Revision	Gordon Bonokoski Chair, Karen Goldie, Rep
Lumsden & District Arts Council	Sid Sikorski.”

**CARRIED****Development Appeals Board Appointment:**

520-10 Leibel/Sulma: “That we agree to re-appoint the following members to the Development Appeals Board for a three year term:

Louise Holloway	Expiry date December 31, 2013
Orval Hannah	Expiry date December 31, 2013.”

**CARRIED****NEW BUSINESS:****Hildebrandt/Simcoe Arbitrator Appointment:**

521-10 Kirby/Phillips: “That we agree with the recommendation of the negotiating committee and appoint Verne Barber as arbitrator for the Hildebrandt/Simcoe Servicing Agreement.”

**CARRIED****Hildebrandt/Simcoe Third Arbitrator Appointment:**

522-10 Leibel/Sikorski: “That we authorize the negotiating committee to appoint a third arbitrator for the Hildebrandt/Simcoe Servicing Agreement, under the advisement of our Solicitor.”

**CARRIED****Tree Shredding:**

523-10 Kirby/Leibel: “That we authorize the Administrator to write a letter to Amy Wilker indicating that council supports her recommendation for Christmas tree shredding and agree to look into renting a tree shredder for Christmas trees and may consider the purchase of a shredder during the 2011 budget season.”

**CARRIED****Landfill Scavenging - Bergmann:**

524-10 Phillips/Leibel: “That we authorize the Administrator to write a letter to Anita Bergmann, indicating that council will consider making a drop off/pick up spot at the landfill for scavenging purposes during the 2011 budget process; and That until there is an area developed at the landfill for this purpose, she is instructed to not scavenge at the landfill.”

**CARRIED****Trans Canada Trail – Thank you:**

525-10 Phillips/Sikorski: “That we agree to put a public thank you to the Trans Canada Trail Committee on the website for their efforts in creating Trail signage and installing sign kiosks; and That we agree to publish the map and pictures on the Website.”

**CARRIED****Associated Engineering – Wastewater Treatment Plant Concept Study & Preliminary Design:**

526-10 Phillips/Sulma: “That we agree with the recommendation of the Wastewater Treatment Committee and hire Associated Engineering to do the Concept Study and the Preliminary Design for the Wastewater Treatment Plant at an estimated cost of \$231,500.”

**CARRIED****Conexus Insurance - Annual Premium:**

527-10 Leibel/Sulma: “That we authorize the payment of the 2011 Insurance premium for the policy renewal to Conexus Insurance.”

**CARRIED****Travel Allowance for Authorized Town Business:**

528-10 Leibel/Sikorski: "That all Council members, official employees and appointees of the Town of Lumsden who are required to travel to attend to Town business shall be reimbursed for expenses incurred as follows:

- 1) Authorized travel required to perform or attend to Town business shall be reimbursed at a rate of .44 cents per kilometre (no increase since 2008) travelled when using a personal/private vehicle.

2) Receipts of expenses incurred for meals, parking and accommodations while attending to authorized Town business shall be submitted to Council for reimbursement consideration." **CARRIED**

**2011 Council Remuneration:**

529-10 Leibel/Sulma: "That we agree to increase the remuneration rate by 2.5%, as per the employee salary grid increase, for Mayor and Councillors for the 2011 year at the following rates:

<b>Council Indemnity</b>	Councillors - \$123.00 per meeting; Mayor - \$182.00 per meeting
<b>Indemnity</b>	shall include all council meetings and duly called and documented committee meetings (minutes taken by the Administrator);
<b>Per Diem</b>	<b>\$123.00 per day</b> while attending to Town business; <b>\$12.00 per hour</b> for informal meetings of a short duration where the member represents the Town or attends to Town business and a written report is provided to Council on the matters discussed or attended to."

**CARRIED**

**2011 Dates for Regular Meetings of Council:**

530-10 Mader/Sulma: "That for the 2011 year we agree to hold regular Council meetings in the Council Chambers of the municipal office at 6:30 p.m. on the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of each month with the exception of July, August and December when the date of the meeting will be as follows:

July 19<sup>th</sup>          August 9<sup>th</sup> & 30<sup>th</sup>          December 13<sup>th</sup>." **CARRIED**

**2010 Employee Christmas Bonus:**

531-10 Sikorski/Kirby: "That we approve a Christmas Bonus, in the form of a gift certificate for a business located in the Town of Lumsden, for the Public Works staff of \$75.00 and \$37.50 for the Joint Administrative staff as this cost is shared with the R.M. of Lumsden No. 189." **CARRIED**

**Water/Wastewater Operator Position:**

534-10 Sulma/Kirby: "That we authorize the Administrator to advertise the Water/Wastewater Operator position as outlined in the Human Resource Policy Manual due to Al Yurkoski's resignation." **CARRIED**

**Development Application #2010-033 – R. Borgmann:**

535-10 Leibel/Kirby: "That we approve the development application submitted by Roy Borgmann to construct an accessory building to store vehicles, on the land legally described as Lots 4 & 5, Plan B3947." **CARRIED**

**Development Application #2010-036 – C. & M. Schmidt:**

536-10 Leibel/Sikorski: "That we approve the development application submitted by Colin & Meredith Schmidt to operate a micro-distillery as a home based business subject to obtaining all necessary permits, on the property legally described as Lot 15, Plan 58764." **CARRIED**

**The Dimestore Fisherman - Media Inquiry:**

537-10 Kirby/Leibel: "That we decline the offer from The Dimestore Fisherman to film an episode featuring Lumsden if there are any costs to the Town of Lumsden; and That if there are no costs to the Town of Lumsden, we support their filming initiative into the Community." **CARRIED**

**Amendment Servicing Agreement – Hutchinson/Croft:**

538-10 Phillips/Mader: "That we agree to amend Clause 11.9.1, being the Development Standards, of the Hutchinson/Croft Servicing Agreement for the Subdivision proposal for land legally described as NW 29-19-21-W2 by replacing \$150,000 with \$200,000 for the minimum appraised value of the residence." **CARRIED**

**Amendment Servicing Agreement – Hutchinson/Croft:**

539-10 Phillips/Leibel: "That we request planner Jim Walters to add a clause in the Hutchinson/Croft Servicing Agreement to encourage the installation of low flow toilets and low flow shower heads in all new residences; and That we request Jim Walters to add this clause for all future servicing agreements." **CARRIED**

**Committee Meeting Schedule:**

540-10 Mader/Phillips: "That we agree to set the monthly committee meetings as follows:

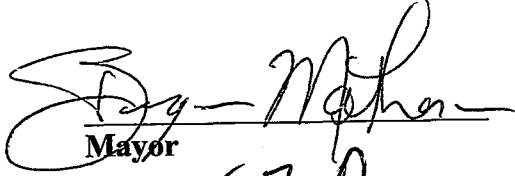
- Group I will meet the 1<sup>st</sup> Thursday of every month at 5:00 pm in the Council Chambers
- Group II will meet the 1<sup>st</sup> Thursday of every month at 3:45 pm in the Town Shop."


**CARRIED**

**Adjournment:**

541-10 Kirby/Sikorski: "That we adjourn this meeting at 10:59 p.m."

**CARRIED**

  
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Mayor

  
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Administrator