

**TOWN OF LUMSDEN / R.M. OF LUMSDEN No. 189**  
**MINUTES OF NOVEMBER 21<sup>ST</sup>, 2011**  
**JOINT ADMINISTRATION COMMITTEE MEETING**

The members of the Joint Administration Committee met in the Council Chambers of the Municipal Office, on the evening of Monday, November 21, 2011 at 7:10 p.m. with Chairman Jim Hipkin presiding.

**Present:** Reeve: Jim Hipkin  
 RM Councillor: Tom Harrison  
 Mayor: Bryan Matheson  
 Town Councillor: Rhonda Phillips, Dan Kirby

Administrator: Darcie Cooper

**Absent:** RM Councillor: Kent Farago

The Committee met to review information obtained from the Chief Administrative Officer interviews that were held over the weekend and make a recommendation to both Council's on the successful Candidate.

**Chief Administrative Officer – Employment Offer:**

Matheson/Harrison: "That we recommend each council agree to offer the position of Chief Administrative Officer to Byron Tumbach based on the following employment offer:

- Annual starting wage at Step 9 of the accepted Salary Grid for 2011 (\$88,572 of the proposed Joint Administration Salary Grid) representing 11 points
- One year probationary period, as per the Human Resource Policy Manual
- Time in Lieu, as per the Human Resource Policy Manual
- 3 weeks annual vacation
- Pension and SUMA Benefits; and

That the start date be January 1, 2012."

**CARRIED**

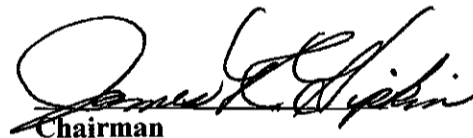
**Next Meeting:**

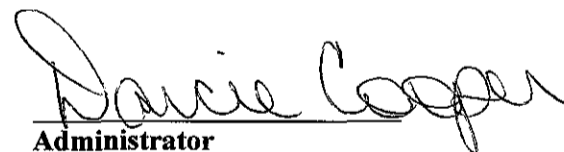
The next Joint Administration Committee meeting for Tuesday, November 29<sup>th</sup> at 7:00 p.m.

**Adjournment:**

Kirby/Harrison: "That we adjourn this meeting at 7:45 p.m."

**CARRIED**

  
Chairman

  
Administrator