

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
MARCH 22nd, 2011

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, March 22nd, 2011 at 6:31 p.m. with Mayor Bryan Matheson presiding.

Present: Mayor:	Bryan Matheson
Councillor:	Sid Sikorski, Al Sulma, Rhonda Phillips, Doug Mader, Dan Kirby, Jayne Leibel
Administrator:	Wayne Zerff
Assistant Administrator:	Darcie Cooper
Office Services Clerk:	Krystal Brewer
Utilities Foreman:	Dave Cherney (left at 6:57 pm)

Minutes:

120-11 Leibel/Phillips: "That the minutes of the March 8th regular meeting of Council be approved as circulated." **CARRIED**

Minutes:

121-11 Sulma/Mader: "That the minutes of the March 3rd Group I Committee Budget Meeting be approved as circulated." **CARRIED**

Minutes:

122-11 Phillips/Kirby: "That the minutes of the March 3rd Group II Committee Budget Meeting be approved as circulated." **CARRIED**

Notes:

123-11 Kirby/Mader: "That the notes of the March 1st Ministry of Environment Meeting be approved as circulated." **CARRIED**

Correspondence:

124-11 Sulma/Sikorski: "That the following correspondence and reports have been reviewed and the Administrator is authorized to file the same accordingly:

- A. SK Justice – Fine Disbursements – March 2011
- B. SK Environment – Ltr re: response to March 1st mtg
- C. Assoc Eng – Ltrs re: Go Green Funding Meeting – March 1, 2011
- D. RM of Lumsden – Ltr re: removal of berm located on old Hwy No. 11
- E. SUMA – Ltr re: Programs & Services & 2011 Golf Tournament – Aug 18/19 in Melfort
- F. KGS – Waterworks System Assessment – Final report
- G. Misc. Publications." **CARRIED**

General Account - Payment Vouchers:

125-11 Leibel/Sikorski: "That the general accounts listed below and totaling \$77,733.14 have been checked and approved for payment by the respective committees." **CARRIED**

Bank Reconciliation:

126-11 Sikorski/Sulma: "That the bank reconciliation be accepted as circulated, for the period ending February 28, 2011." **CARRIED**

Committee Report:

Councillor Jayne Leibel reported on the Emergency Measures Organization preparations as referenced in the municipality's Emergency Measures Operation Plan.

Councillor Sid Sikorski reported on the Lumsden Arts Council annual general meeting he attended.

Administrator's Report:

Assistant Administrator, Darcie Cooper provided a verbal report on various administrative matters.

127-11 Kirby/Leibel: "That the verbal report provided by the Assistant Administrator be accepted as presented." **CARRIED**

Utilities & Public Works Report:

Utilities Foreman, Dave Cherney provided a verbal and written report on various public works and Utility matters.

128-11 Mader/Sulma: "That the reports provided by Dave Cherney be accepted as presented."

CARRIED

OLD BUSINESS:**Salary Step Recommendations:**

129-11 Leibel/Kirby: "That in consideration of the qualifications of the Public Works Foreman; Jeff Carey, and Utilities Operator; Dave Cherney, we approve the following salary steps, retroactive to January 1, 2011:

Jeff Carey	Public Works Foreman	Step 6	(4 to 6 points)	(\$54,097/yr to \$56,558/yr)
Dave Cherney	Utility Manager	Step 8	(6 to 8 points)	(\$56,558/yr to \$59,017)."

CARRIED

River Park Custodial & Cleaning - Contract:

130-11 Phillips/Mader: "That we rescind resolution 30-11; and

That we agree to amend the Custodial and Cleaning Services contract with Ken & Dianne Ulmer to reflect the following additional duties for River Park Campground as proposed by the contractor;

- The contractor will provide janitorial services for the small restroom building in River Park for weekends and holidays
- The contractor will open and close River Park Centre seven days a week May 1st – September 30th of each year
- The contractor will do a walk around the campsites twice daily to collect fees; and

That we accept the rate increase for the additional services stated above from \$1,000/month to \$1,800.00/month."

CARRIED

River Park Canteen - Contract:

131-11 Mader/Sulma: "That we accept the proposal submitted by Mike and Donna Fischer and enter into a new agreement with them to operate a Canteen out of River Park Center at the rate of 15% of the gross sales from the canteen for a 3 year term expiring September 2014."

CARRIED

NEW BUSINESS:**Short Term Lagoon strategy – Associated Engineering:**

132-11 Sulma/Phillips: "That we request Associated Engineering to obtain clarification regarding the letter received from the Minister of Environment, Honourable Dustin Duncan dated March 14th in follow up to the meeting of March 1st regarding capacity of the sewage lagoon and the recent proposals by the developers of Canyon Creek (Hutchinson/Crofts) to reduce volume loading and the municipality's plans to use chemical to address organic loading; and

That we respond to the Minister of Environment, indicating that the understanding from the meeting on March 1st was that the proposal by the developer would adequately address the volume loading on the lagoon and that the municipality would need to address the organic loading of the lagoon through chemical treatment."

CARRIED

Reserve Fund Transfer - Wastewater Treatment Plant:

133-11 Phillips/Kirby: "That we agree to transfer \$225,000 from the Water and Sewer Reserve fund T-Bill to the General Account to cover a portion of the cost of the preliminary design and Concept Study of the Wastewater Treatment Plant that is scheduled for completion this year."

CARRIED

Cottonwood Condos – SaskTel Extended Area Exemption:

134-11 Kirby/Phillips: "That we authorize the Administration to obtain more information regarding Cottonwood Condo's request for an exemption under the Extended Area Calling agreement; and

That we authorize the exemption to Cottonwood Condo's for the extended area agreement should the agreement warrant that type of exemption."

CARRIED

Sask Waste Reduction Council - Membership:

135-11 Sikorski/Mader: "That we agree to renew the Sask Waste Reduction Council membership for \$150.00 for 2011." **CARRIED**

Business License – Refund:

136-11 Sikorski/Phillips: "That we approve the request by Trevor and Tracey Grohs to refund \$75.00 for the Business license fee paid for Deltex Stucco as the contractor did not carry out the work in 2010; and
That it is understood that Trevor and Tracey Grohs will purchase a business license for the company that will be performing the work in 2011." **CARRIED**

Lumsden Coulee Estates (Hildebrandt/Simcoe) – Letter of Final Completion Water and Sewer Service Lines:

137-11 Sulma/Sikorski: "That we authorize the Administrator to send Hildebrandt/Simcoe and Queen City Sewer Services Ltd. a Letter of Final Completion for the installation of the water and sewer lines for Phase I of the subdivision located on land legally described as Lots 1-9, Block 2, Plan 102030983, as recommended by the municipality's engineer, Tom Williams with Associated Engineering; and
That the Letter of Final Completion be effective as of December 1st, 2010, with December 1st, 2010 marking the 1st day of the one year maintenance period, as per the Servicing Agreement." **CARRIED**

Wastewater Treatment Plant, Population Projection – Associated Engineering:

138-11 Phillips/Mader: "That we agree with the recommendation provided by Associated Engineering and accept the population projection of an annual 2% growth to be used for the design of the Wastewater Treatment Plant which would accommodate up to a population of 3,019 by the projected year of 2040." **CARRIED**

Wastewater Treatment Plant – Geotechnical Testing:

139-11 Sikorski/Kirby: "That we defer the request by Bill Heywood, with Associated Engineering for the provision of an additional \$1,500 to cover the costs of drilling a third site for the Wastewater Treatment Plant Study geotechnical data until Associated Engineering and Clifton Associates have an opportunity to look at the specific locations." **CARRIED**

Public Health Nurse – Pandemic Planning:

140-11 Leibel/Sikorski: "That we approve the request of Public Health Nurse, Kim Vickers, and allow the use of the Centennial Hall, depending on availability, for the purpose of operating immunization clinics, as part of the pandemic planning for the Regina Qu'Appelle Health Region." **CARRIED**

Lumsden Lions – 50th Anniversary:

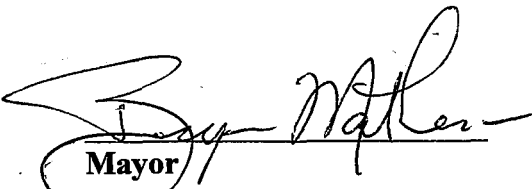
141-11 Kirby/Sikorski: "That we authorize Councillor Rhonda Phillips to attend the Lion's 50th Anniversary evening as council's representative on April 6th, 2011" **CARRIED**

Bylaw 04-2011 – Zoning Bylaw Amendment – Craft Industrial District – 1st reading:


142-11 Leibel/Kirby: "That Bylaw 04-2011, being a bylaw to amend the Zoning Bylaw 15-2002, be read a first time." **CARRIED**

Adjournment:

143-11 Mader/Sulma: "That we adjourn this meeting at 9:32 p.m." **CARRIED**



Mayor



Administrator