

**TOWN OF LUMSDEN / R.M. OF LUMSDEN No. 189**  
**MINUTES OF MARCH 20<sup>TH</sup>, 2012**  
**JOINT ADMINISTRATION COMMITTEE MEETING**

The members of the Joint Administration Committee met in the Council Chambers of the Municipal Office, on the evening of Tuesday, March 20, 2012 at 7:30 p.m. with Chairman Jim Hipkin presiding.

**Present:** Reeve: Jim Hipkin arrived at 7:30 p.m.  
 RM Councillor: Tom Harrison  
 Mayor Bryan Matheson  
 Town Councillors: Rhonda Phillips, Dan Kirby  
 Chief Administrative Officer: Byron M. Tumbach

**Absent:** RM Councillor: Kent Farago

**Delegations:**

Darren Stoven from the Saskatchewan Ministry of Agriculture met with the Committee to discuss the Canyon Creek Equestrian development that is being proposed in the Town of Lumsden. Darren briefed the Committee on the development as it relates to the Agriculture Operations Act in particular the area of intensive livestock definition.

To protect the developer it was felt that the Town should ask that the Ministry give a permit to the developer should there be any question in the future that horses infringe on the community as it pertains to odor, manure management, potential water contamination or general nuisance factor.

**Canyon Creek Equestrian Development:**

Matheson/Phillips: *"That we recommend to the Council of the Town of Lumsden to work with the Saskatchewan Ministry of Agriculture to support the operation of the Canyon Creek Equestrian development."* **CARRIED**

**Minutes:**

Phillips/Kirby: *"That the minutes of the February 21, 2012 Joint Administration Committee meeting be approved as circulated."* **CARRIED**

**Business arising for the Minutes:**

**Staff time for extra work:**

The Committee discussed the administration practice of where senior staff is credited for time that they put in attending Council meetings. In addition the Committee required more information regarding the staff remuneration for overtime. The Committee had a concern with costs associated with banked time, should the employee end employment.

The CAO offered to provide a comprehensive review of the time in lieu for work performed and the amount of overtime paid out.

**Chief Administrative Officer Report:**

CAO, Byron Tumbach, provided a report on the costs for January and February LGA Support Services. He gave an overview on the budget preparation and audit file compilation.

Kirby/Phillips: *"That the Chief Administrative Officer's report be accepted as presented."* **CARRIED**

**New Business:**

**Office Renovation Costs**

Kirby/Harrison: *"That we request administration to bring back to the Joint Committee the costs of performing a conceptual design of the municipal office to accommodate the future administrative needs of both municipalities."*

**CARRIED**

JRH  
Bmt

**Recognition Event - Lumsden & District Fire Department:**

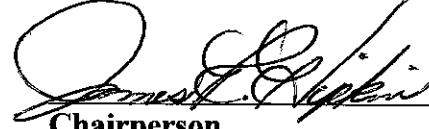
Matheson/Harrison: "That Reeve Hipkin, Mayor Matheson and Town Councillor Phillips sit on a Committee to recognize the Lumsden & District Volunteer Fire Department's volunteers for this fall." **CARRIED**

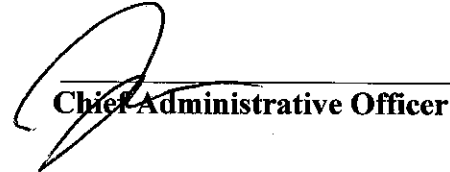
**Report on Lumsden Library**

Mayor Matheson provided the Committee a report on the discussion on the Lumsden Library relocation. A separate Town Council committee has been set up to meet with the Library Board to discuss viable areas for them to move into.

**Adjournment:**

Kirby/Harrison: "That this meeting be adjourned at 9:40 p.m." **CARRIED**

  
Chairperson

  
Chief Administrative Officer