

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
NOVEMBER 13th, 2012

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, November 13th, 2012 at 6:32 p.m. with Mayor Bryan Matheson presiding.

Present:	Mayor:	Bryan Matheson
	Councillor:	Rhonda Phillips (arrived at 8:04pm), Jane Cogger, Randy Bogdan, Trevor Grohs, Wes Holobetz (arrived at 6:36pm), Reggie Newkirk
	Public Works Foreman:	Jeff Carey (Left at 6:39pm)
	Chief Administrative Officer:	Byron Tumbach
	Assistant Administrator	Krystal Strong

PUBLIC WORKS & UTILITIES REPORT:

Public Works Foreman, Jeff Carey provided a verbal report on various public works and utilities matters.

Reimbursement Request - Buhay:

466-12 Bogdan/Newkirk: "That we agree with the recommendation of the Group II Committee to reimburse Curtis Buhay Seven Thousand Dollars (\$7,000.00) as partial compensation for the unexpected expenses to service his lot located at 585 James St. N. legally described as Lot B, Block 1, Plan 102079368 due to the fact that the boring rig ran into an old bridge abutment that was covered over during the channel straightening."

CARRIED

467-12 Cogger/Bogdan: "That the verbal report provided by Jeff Carey be accepted as presented."

CARRIED

MINUTES:

468-12 Newkirk/Holobetz: "That the minutes of the October 23rd regular meeting be approved as circulated."

CARRIED

Minutes:

469-12 Newkirk/Cogger: "That the minutes of the October 30th First Meeting be approved as circulated."

CARRIED

COMMITTEE MINUTES & REPORTS:

Minutes:

470-12 Bogdan/Grohs: "That the minutes of the November 1st Group II Committee meeting be approved as circulated."

CARRIED

Minutes:

471-12 Holobetz/Cogger: "That the minutes of the November 7th Group I Committee meeting be approved as circulated."

CARRIED

INQUIRIES & ANNOUNCEMENTS:

Municipal Planner/Engineer Investigation Committee:

472-12 Newkirk/Cogger: "That we agree to establish a Municipal Planner/Engineer Investigation Committee to determine if hiring either a professional planner or an engineer is feasible for the municipality."

CARRIED

Group 1 Committee Meeting Schedule-Amendment:

473-12 Newkirk/Cogger: "That we amend resolution 461-12 by removing the words "Group I will meet the 1st Wednesday of every month at 5:00 pm in the Municipal Office" and replace them with "Group I will meet the third Thursday of every month at 4:00 pm in the Council Chambers."

CARRIED

CORRESPONDENCE:

474-12 Grohs/Holobetz: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Minister of State Transport – Ltr. re: Wastewater Treatment Facility funding
- B. Sask. Justice – Disbursement Reports


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- C. Water Security Agency – Ltr. re: Creation & notification of new Environmental Protection Officers
 - D. Water Security Agency –Waterworks Compliance Inspection, Human Consumptive Use
 - E. Prairie Valley School Division – Budget 2012-2013
 - F. Associated Returning Officer’s Statement of Results – 2012 Election
 - G. ADVOCO Consulting Ltd. – Orientation & Planning Workshop for newly elected officials
 - H. Misc. Publications.”
- CARRIED***

General Account - Payment Vouchers:

475-12 Cogger/Bogdan: “That the general accounts listed below and totaling **\$101,756.83**, have been checked and approved for payment by the respective committees.”

STAFF REPORTS:

Administration Report:

Chief Administrative Officer, Byron Tumbach provided a written report on various administrative matters.

476-12 Cogger/Newkirk: "That the administration report be accepted as presented."

CARRIED

APPOINTMENTS:

Wastewater Treatment Committee – Advisory Members:

477-12 Phillips/Holobetz: "That we agree to appoint Doug Mader and Al Sulma to the Wastewater Treatment Committee as advisory members without voting privileges, subject to their acceptance."

CARRIED

Representative Appointments:

478-12 Bogdan/Grohs: "That we appoint the following individuals to represent the Town of Lumsden for the remainder of the 2012 and 2013 year:

*Lumsden & District Arts Council
Mutual Aid Area
Lumsden Splash Park*

*Reggie Newkirk
Bryan Matheson, Jane Cogger
Wes Holobetz."*

CARRIED

OLD BUSINESS:

Street Light Installation – Balfour Bay:

479-12 Phillips/Holobetz: "That we approve the purchase and installation of a Cooper METEALF30 60w LED dark sky compliant street light on a 12 foot pole on land legally described as Lot 8, Block EE, Plan 101991348 at the quoted price of \$6,000.00 to be purchased and installed by Kelln Solar."

CARRIED

NEW BUSINESS:

Lumsden & District First Responders - Funding Request:

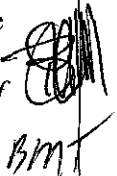
480-12 Phillips/Holobetz: "That we agree to donate \$750.00 to the Lumsden & District First Responders for the purchase of an additional cabinet for the storage of their supplies at the Fire Department."

CARRIED

Servicing Agreement Amendment – Canyon Creek Estates:

481-12 Holobetz/Grohs: "That we agree to amend Clause 14.3 of the Servicing Agreement entered into with 268 Seabright Holdings Ltd. for the servicing of their subdivision located on NW 29-19-21-W2 to allow for an additional reduction cost level of the performance security, by adding the following paragraph:

Additionally, if the Developer's engineer has certified in writing that an excess of 75% of



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the services have been completed and certifies what percentage of services has been completed, the letter of credit could be reduced by the appropriate reduction amount per percentage completion, up to a maximum of 90% completion." **CARRIED**

Lumsden Elementary School – Request for Centennial Hall Key:

482-12 Cogger/Newkirk : "That we agree to provide a key to the Centennial Hall to the Lumsden Elementary school as part of their Critical Response Strategy in case of an emergency requiring that the school evacuate, and;
That we require a deposit of \$150.00 for the key, as per the Centennial Hall Key Deposit Policy." **CARRIED**

Retiring Councillors - Recognition of Service:

483-12 Holobetz/Grohs: "That we rescind resolution No. 392-03 and establish a new policy for retiring Council members or defeated incumbents as follows:

- they are awarded a public service award certificate; and
- a gift from a local artist or store in the amount of \$250.00 for the first term and \$100.00 for each additional term, to a maximum of \$500.00."

CARRIED

Municipal Debt Limit Increase:

484-12 Phillips/Holobetz: "That we authorize the Chief Administrative Officer to contact the Saskatchewan Urban Municipalities Association and investigate how to proceed with a municipal debt limit increase; and
That a letter be sent to the Saskatchewan Municipal Board to increase our debt limit to cover the projected cost of a waste water solution."

CARRIED

Joint Council/Staff Christmas Party:

485-12 Newkirk/Grohs: "That we agree to attend the Lion's Community Christmas Party on December 1st for the 2012 Joint Council/Staff Christmas Party; and
That we authorize tickets to be purchased for all interested Council members, including past members of council that served this year, staff and spouses at a cost of \$30.00 per ticket." **CARRIED**

RBC Signing Authority:

- 486-12 Cogger/Bogdan: "Be it resolved that:
1. That ROYAL BANK OF CANADA ("Royal Bank") is appointed banker for the Town of Lumsden.
 2. That Chief Administrative Officer together with the Mayor or Deputy Mayor are authorized on behalf of the Customer from time to time:
 - (a) to withdraw or order transfers of funds from the Municipality's accounts by any means including the making, drawing, accepting, endorsing or signing of cheques, promissory notes, bills of exchange, other orders for the payment of money or other instruments or the giving of other instructions;
 - (b) to sign any agreements or other documents or instruments with or in favour of Royal Bank, including agreements and contracts relating to products or services provided by Royal Bank to the Municipality; and
 - (c) to do, or to authorize any person or persons to do, any one or more of the following:
 - (i) to receive from Royal Bank any cash or any securities, instruments or other property of the Municipality held by Royal Bank, whether for safekeeping or as security, or to give instructions to Royal Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any person named in those instructions;
 - (ii) To deposit with or negotiate or transfer to Royal Bank, for the credit of the Municipality, cash or any security, instrument or other property, and for those purposes to endorse (by rubber stamp or otherwise) the name of the Municipality, or any other name under which the Municipality carries on business, on any security or instrument;
 - (iii) to instruct Royal Bank, by any means, to debit the accounts of third parties for deposit to the credit of the Municipality;
 - (iv) to receive statements, instruments and other items (including paid cheques) and documents relating to the Municipality's accounts with or any service of Royal Bank, and to settle and certify the Municipality's accounts with Royal Bank.
 3. That all instruments, instructions, agreements (including contracts relating to products

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or services provided by Royal Bank) and documents made, drawn, accepted, endorsed or signed (under the corporate seal or otherwise) as provided in this Resolution and delivered to Royal Bank by any person, shall be valid and binding on the Municipality, and Royal Bank is hereby authorized to act on them and give effect to them.

- 4. That Royal Bank be furnished with:
 - (a) a copy of this Resolution; and
 - (b) a list of the names of the persons authorized by this Resolution to act on behalf of the Municipality, and with written notice of any changes which may take place in such list from time to time, and with specimens of the signatures of all such persons; each certified by the Mayor and Chief Administrative Officer of the Municipality; and
 - (c) in writing, any authorization made under paragraph 2(c) of this Resolution.

- 5. That any document furnished to Royal Bank as provided for in paragraph 4 of this Resolution shall be binding upon the Municipality until a new document repealing or replacing the previous one has been received and duly acknowledged in writing by the branch or agency of Royal Bank where the Municipality has its account."

CARRIED

Bylaw No. 19-2012 –Traffic Bylaw Amendment- 1st reading:

487-12 Newkirk/Cogger: "That Bylaw No. 17-2012, being a bylaw to amend Bylaw No. 11-2010, known as The Traffic Bylaw, be read a first time."

CARRIED

Adjournment:

488-12 Newkirk/Cogger: "That we adjourn this meeting at 10:41 p.m."

CARRIED


Mayor


Chief Administrative Officer