

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
NOVEMBER 27th, 2012

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, November 27th, 2012 at 6:42 p.m. with Mayor Bryan Matheson presiding.

Present: Mayor: Bryan Matheson
 Councillor: Rhonda Phillips, Trevor Grohs,
 Wes Holobetz, Reggie Newkirk
 Utilities Foreman: Dave Cherney
 Chief Administrative Officer: Byron Tumbach
 Assistant Administrator: Darcie Cooper

Absent: Councillor: Jane Cogger, Randy Bogdan

PUBLIC WORKS & UTILITIES REPORT:

Utilities Foreman, Dave Cherney provided a verbal report on various public works and utilities matters.

489-12 Holobetz/Phillips: "That the verbal report provided by Dave Cherney, be accepted as presented." **CARRIED**

5th Avenue Paving Contract Tender:

490-12 Holobetz/Grohs: "That we accept the scope change from Associated Engineering to perform the tender and engineering for the paving of the 5th Avenue Extension at an estimated cost of \$22,500.00." **CARRIED**

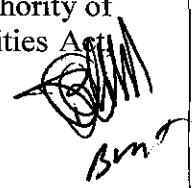
James Street South Local Improvement Levy – Engineering:

491-12 Phillips/Holobetz: "That we agree to contract Associated Engineering to perform the engineering services for James Street South Local Improvement Levy Project at an estimated cost of \$68,200.00." **CARRIED**

Hildebrandt Service Connection – Proposed Phase 2 Subdivision:

492-12 Holobetz/Newkirk: "That we enter into an agreement with Ron Hildebrandt, with Queen City Sewer Service to service proposed Phase 2 of their subdivision development proposed for land legally described as LSD 12 NW 28-19-21-W2 as follows:

- Construction of the extension of the water main is permitted with connections for both water and sewer to be installed at the property line at time of construction of the services for the Riemer subdivision legally described as Parcel A, Plan 75R43504;
- The permission for the extension construction of the above services is conditional upon meeting the standards, specifications and conditions for said infrastructure as outlined in the Servicing Agreement that Ron Hildebrandt, Mary Jane Simcoe and Queen City Sewer Service Ltd. entered into with the municipality for Phase I Subdivision signed on April 27, 2010;
- Proposed Phase 2 of the Hildebrandt/Simcoe subdivision will not be connected to the new infrastructure until final subdivision approval is received from the Town of Lumsden and from the Ministry of Government Relations;
- Performing this work in conjunction with servicing Riemer's subdivision reduces repeated public disturbance and minimizes costs associated with multiple rebuilds of James Street South to the benefit of all parties. In addition, the Developer is willing to, during the construction period, construct a temporary detour around the construction area to assist in traffic flow;
- The Town of Lumsden is supportive of the developer making an application for a "Permit to Construct" to the Saskatchewan Water Security Agency
- The Developer understands that he is accepting the risk that Phase 2 subdivision may or may not be approved by the Ministry of Government Relations or recommended for approval by the Town and if approval is granted, there is no guarantee as to the timing of such approval
- This approval is given strictly without prejudice to the rights, powers and duties of the Town, and neither this approval nor anything done by the developer pursuant thereto shall compromise, limit or affect in any way the discretion and authority of the Town with respect to the proposed subdivision under The Municipalities Act, The Planning and Development Act, 2007 or any other law; and


Bm

That we authorize our Solicitor, Pat McDonald with MacLean Keith to draft the agreement, with costs to be borne by the Developer." **CARRIED**

MINUTES:

493-12 Newkirk/Grohs: "That the notes of the Developer meeting with Reimer's and Ron Hildebrandt on October 30th be accepted as circulated." **CARRIED**

MINUTES:

494-12 Grohs/Phillips: "That the minutes of the November 13th regular meeting be approved as circulated." **CARRIED**

COMMITTEE MINUTES & REPORTS:

CAO Byron Tumbach, provided a verbal report on the Joint Administration committee meeting he attended.

Human Resource Policy Manual – Amendment Overtime:

495-12 Newkirk/Grohs: "That we agree with the recommendation from the Joint Administration Committee and amend the Human Resource Policy Manual to require the payout of Joint Administration staff having more than 70 hours of banked overtime or earned days off, on or near the end of the year, be paid out for the accumulated time above 70 hours." **CARRIED**

SALIBO Committee - Strong:

496-12 Newkirk/Phillips: "That we agree with the recommendation of the Joint Administration Committee and authorize Krystal Strong to use municipal time to attend meetings of a Saskatchewan Association of License Inspectors and Building Officials special committee up to the spring of 2013, with travel expenses to be reimbursed by the municipalities." **CARRIED**

Joint Administration Committee Meeting Minutes:

497-12 Phillips/Holobetz: "That the minutes of the November 20th Joint Administration Committee meeting be approved, as circulated." **CARRIED**

Committee Reports:

Mayor Matheson provided a verbal report on the Urban Highway Connectors meeting he attended in Regina on November 26, 2012.

Mayor Matheson provided a verbal report on the Joint Administration Committee meeting he attended.

Councillor Phillips provided a verbal report on the following items:

- Green Municipal Funding inquiries
- Meeting she attended with the Town of Regina Beach and the Village of Buena Vista regarding Regional Wastewater options
- Federation of Canadian Municipalities conference call she participated in

CORRESPONDENCE:

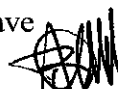
498-12 Grohs/Phillips: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. SaskPower – Ltr re: Proposed New Electrical Generation Project
- B. Sask Justice – Disbursement Reports
- C. New Deal – Ltr re: Infrastructure Investment Plan approval
- D. Sask. Emergency Planners - Newsletter
- E. South Central Transportation Planning Committee – 2013 Meeting Scheduling
- F. Canada Revenue Agency – Twice monthly remittances
- G. Sask. Economic Development Association (SEDA) – Economic Development Month events
- H. Misc. Publications." **CARRIED**

Bank Reconciliation & Financial Statement:

499-12 Holobetz/Phillips: "That we accept the Bank Reconciliation and Financial Statement for the period ending October 31st, 2012 as presented." **CARRIED**

General Account - Payment Vouchers:

500-12 Grohs/Holobetz: "That the general accounts listed below and totaling \$55,395.41, have been checked and approved for payment by the respective committees." 

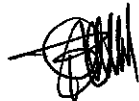
STAFF REPORTS:

Administration Report:

Chief Administrative Officer, Byron Tumbach and Assistant Administrator, Darcie Cooper provided a written report on various administrative matters.

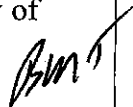
501-12 Holobetz/Newkirk: "That the administration report be accepted as presented."

CARRIED



APPOINTMENTS:

502-12 Phillips/Newkirk "That we accept the resignation of Darryl Boivin from the Secretary of the Board of Revision; and



That we agree to appoint Ivan Stewart as the Secretary for the District Board of Revision, subject to his acceptance; and

That should Ivan Stewart not accept the position, we agree to offer the position to Diane Romphf.”

CARRIED

OLD BUSINESS:

Development Application 2012-034 – Harvett Subdivision:

503-12 Newkirk/Grohs: “That we recommend approval to the Director of Community Planning Branch of the Ministry of Government Relations of the proposed subdivision submitted by Ralph Haryett for a one parcel subdivision of land legally described as Parcel Z, Plan 101928584 subject to the following:

- The proposed development will require a permit to construct from the Saskatchewan Water Security Agency for the extension of water and sewer mains;
- Submission of a detailed site analysis prepared by a geo-technical engineer report that also includes a suitable building site outside of the EP area;
- Should there not be a suitable building site outside of the EP area, we recommend the application be deferred until the recent OCP amendments are approved by the Director of the Community Planning Branch;
- Signing of a servicing agreement, including applicable servicing agreement fees and water and sewer connection fees.”

CARRIED

NEW BUSINESS:

2012 Employee Christmas Bonus:

504-12 Newkirk/Holobetz: “That we approve a Christmas Bonus, in the form of a gift certificate for a business located in the Town of Lumsden, for the Public Works staff of \$75.00 and \$37.50 for the Joint Administrative staff as this cost is shared with the R.M. of Lumsden No. 189.”

CARRIED

Hall Concession Request – Shepherd of the Valley Lutheran Church:

505-12 Phillips/Grohs: “That we agree to a rental concession for the Centennial Hall, to the Shepherd of the Valley Lutheran Church, at a rate of \$100 (\$350 value) to cover the caretaker expenses, for a “Beat the Winter Blues Jazz Night” fundraiser to be held on February 9, 2013, with proceeds going to the Lumsden & District Heritage Home.”

CARRIED

Federation of Canadian Municipalities - Membership:

506-12 Holobetz/Phillips: “That we agree to renew our membership with the Federation of Canadian Municipalities for the 2013-2014 year at a cost of \$425.00.”

CARRIED

Bylaw No. 19-2012 –Traffic Bylaw Amendment- 2nd reading:

507-12 Newkirk/Phillips: “That Bylaw No. 19-2012, being a bylaw to amend Bylaw No. 11-2010, known as The Traffic Bylaw, be read a second time.”

CARRIED

Bylaw No. 19-2012 –Traffic Bylaw Amendment- Adoption:

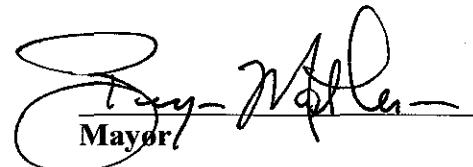
508-12 Holobetz/Grohs: “That Bylaw No. 19-2012, being a bylaw to amend Bylaw No. 11-2010, known as The Traffic Bylaw, be adopted, signed and sealed.”

CARRIED

Adjournment:

509-12 Phillips/Grohs: “That we adjourn this meeting at 10:01 p.m.”

CARRIED


Mayor


Chief Administrative Officer