

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
OCTOBER 23rd, 2012

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, October 23rd, 2012 at 6:30 p.m. with Mayor Bryan Matheson presiding.

Present: Mayor: Bryan Matheson
 Councillors: Al Sulma, Rhonda Phillips
 Doug Mader, Jane Cogger
 Utilities Foreman: Dave Cherney (Left at 7:16pm)
 Chief Administrative Officer: Byron Tumbach
 Assistant Administrator: Darcie Cooper

Absent: Councillor: Dan Kirby

PUBLIC WORKS & UTILITIES REPORT:

Utilities Foreman, Dave Cherney provided a verbal report on various public works and utilities matters.

415-12 Sulma/Mader: "That the verbal report provided by Dave Cherney be accepted as presented." **CARRIED**

Leak Detection Work:

416-12 Phillips/Sulma: "That we authorize Utilities Foreman, Dave Cherney to contract Eco Logistics to perform leak detection work in the Elgin Crescent, Kelly Avenue, portion of Qu'Appelle Drive East, Miller bay area due to the increase in water in the back yards of some properties along Qu'Appelle Drive East at a cost of approximately \$4,000.00 which represents 2 days of work." **CARRIED**

DELEGATIONS:

417-12 Cogger/Phillips: "That we accept Sergeant Craig Cleary, with the Lumsden RCMP detachment, to the meeting." **CARRIED**
 Sergeant Cleary provided council with a verbal and written community policing report.

Minutes:

418-12 Phillips/Cogger: "That the minutes of the October 9th regular meeting be approved as circulated." **CARRIED**

Minutes:

419-12 Mader/Phillips: "That the minutes of the October 9th public hearing regarding a zoning bylaw amendment to add distilleries to the permitted uses in the C3 Highway Commercial District, be approved as corrected." **CARRIED**

Minutes:

420-12 Sulma/Cogger: "That the minutes of the October 9th public hearing regarding a zoning bylaw amendment to rezone Lot 1, Block Y, Plan 75R12775 from R1 Residential District to R3 High Density District, be approved as circulated." **CARRIED**

Minutes:

421-12 Mader/Cogger: "That the minutes of the October 15th public hearing regarding a zoning bylaw amendment to rezone lots along 2nd Avenue East from I2 Craft Industrial District to C2 General Commercial District, be approved as circulated." **CARRIED**

Minutes:

422-12 Sulma/Cogger: "That the minutes of the October 15th public hearing regarding zoning bylaw amendments and official community plan amendments, be approved as circulated." **CARRIED**

Minutes:

423-12 Mader/Phillips: "That the minutes of the October 4th Group I committee meeting, be approved as corrected." **CARRIED**

Committee Reports:

Mayor Matheson provided a report on the Joint Administration Committee meeting he attended on October 16, 2012.

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424-12 Phillips/Sulma: "That we approve the report and the minutes of the October 16th joint administration committee meeting as presented and circulated." **CARRIED**

Councillor Phillips provided a verbal report on the meetings she attended with Craven and the city of Regina regarding sewage.

425-12 Phillips/Mader: "That we approve the verbal report as presented." **CARRIED**

Sewage Pipeline Cost Estimate:

426-12 Sulma/Cogger: "That we authorize the expenditure of a cost not to exceed \$5,000.00 for Associated Engineering to do a cost estimate on running a sewage pipeline from Lumsden to the City of Regina." **CARRIED**

Correspondence:

427-12 Sulma/Mader: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Sask Justice – Fine Disbursement reports
- B. Dennis Perras, EPO Water Security Agency – Ltr. re: Notice of Intent to alter a permit to operate sewage works
- C. New Deal Secretariat – Ltr. re: Federal Gas Tax Funds – 2012-13 first installment
- D. Nykoluk/Beaulieu – Ltr. responding to proposal to rezone James St. N. Lots
- E. Munday – Ltr. responding to proposal to rezone James St. N. Lots
- F. Misc. Publications." **CARRIED**

Bank Reconciliation & Financial Statement:

428-12 Cogger/Sulma: "That we accept the Bank Reconciliation and Financial Statement for the period ending September 30th, 2012 as presented." **CARRIED**

General Account - Payment Vouchers:

429-12 Mader/Sulma: "That the general accounts listed below and totaling \$20,619.90, have been checked and approved for payment by the respective committees."

STAFF REPORTS:

Administration Report:

Chief Administrative Officer, Byron Tumbach and Asst. Administrator, Darcie Cooper provided a written report on various administrative matters.

Asset Management Webinar - Registration:

430-12 Mader/Sulma: "That we authorize the Chief Administrative Officer to register for the Getting Ready For Asset Management webinar presented by Saskatchewan Municipal Asset Management on November 1st at a shared cost with the R.M. of Lumsden of \$100.00."
CARRIED

Municipal Payment Methods – Administrative Cost Bylaw:

431-12 Mader/Cogger: "That we agree to cost share the expense to have an Administrative Costs Bylaw prepared by Kim Anderson, solicitor and partner of Western Municipal Tax Solutions, with the R.M. of Lumsden No. 189, for a total of \$200.00 for each municipality."
CARRIED

Harvett Subdivision Application:

432-12 Phillips/Sulma: "That we request an extension from the Community Planning Branch of Ministry of Government Relations regarding comments on the subdivision application submitted by Ralph Haryett for a one parcel subdivision on land legally described as Parcel Z, Plan 101928584 until Community Planning receives comments from the Ministry of Environment."
CARRIED

On-Site Sewage Disposal:

433-12 Mader/Cogger: "That we agree to not allow any on-site sewage disposal methods for developments within the Town of Lumsden."
CARRIED

Rescind Resolution 410-12:

434-12 Cogger/Sulma: "That we rescind resolution No. 410-12, being third reading of Bylaw No. 16-2012, being a bylaw to amend Zoning Bylaw No. 15-2002."
CARRIED

Bylaw No. 16-2012 – Zoning Bylaw Amendment – Rezone Lot 1, Block Y, Plan 75R12775 – amendment:

435-12 Phillips/Cogger: "That Bylaw No. 16-2012, being a bylaw to amend Zoning Bylaw No. 15-2002, be amended by replacing the words "Map 1.02" with the words "Map 1.05"."
CARRIED

Bylaw No. 16-2012 – Zoning Bylaw Amendment – Rezone Lot 1, Block Y, Plan 75R12775 – 3rd reading:

436-12 Mader/Sulma: "That Bylaw No. 16-2012, being a bylaw to amend Zoning Bylaw No. 15-2002, be adopted, signed and sealed as amended."
CARRIED

Consolidated Official Community Plan and Zoning Bylaw:

437-12 Phillips/Cogger: "That we authorize Crosby Hanna and Associates to prepare a consolidated bylaw of the Official Community Plan, Bylaw 14-2002 and subsequent amendments and a consolidated bylaw of the Zoning Bylaw No. 15-2002 and subsequent amendments, both digital and printed documents."
CARRIED

Zoning Amendment – Butcher Shop

438-12 Phillips/Sulma: "That we request confirmation from Darryl Babey with Babco Properties that he intends to proceed with the development of a butcher shop on land legally described as Lot C, Plan 101446758, 70 highway 20 prior to proceeding with the zoning bylaw amendment process."
CARRIED

Reserve Transfers:

439-12 Sulma/Phillips: "That we authorize the Chief Administration Officer, Byron Tumbach to make the following reserve transfers to fully fund the appropriated reserves in


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accordance with the 2011 audited financial statement:

- Transfer \$15,400.75 from the General Account to the General Capital Infrastructure Reserve
- Transfer \$18,784.50 from the General Account to the Capital Trust Fund
- Transfer \$15,000.00 from the Recreation Reserve to the General Account
- Transfer \$100,542.06 to the Water and Sewer Utility Reserve T-Bill Account which represents \$83,710.47 for the remaining balance of the channel straightening project and \$16,831.59 for the net surplus of the 2011 Water and Sewer Utility operations." **CARRIED**

Library Relocation Expenditure - Community Infrastructure Improvement Fund:

440-12 Mader/Cogger: "That we authorize the expenditure of \$60,000.00 for the upgrades required to the Lumsden Legion for the relocation of the Lumsden Library; and That we acknowledge the matching grant funding under the Community Infrastructure Improvement Fund for this project up to \$30,000." **CARRIED**

Lumsden Legion Building – Secure for Library:

441-12 Phillips/Cogger: "That we authorize the Library relocation committee to secure either the purchase of the Lumsden Legion or a capital lease of the building through negotiations with the Lumsden Legion for the new Library location." **CARRIED**

442-12 Cogger/Mader: "That we accept the staff reports as presented."

CARRIED

OLD BUSINESS:

Amend Regional Meeting Minutes regarding Sewage:

443-12 Phillips/Mader: "That we agree to amend the July 31st, 2012 special meeting minutes held to discuss sanitary sewage in the last mountain lake region as follows: Under Opening Remarks add the words "as per the attached comments (Schedule B)" after the words "an overview of where the Town of Lumsden is in regards to their sanitary sewage project"; and That these amended minutes be circulated to all representatives that attended the meeting." **CARRIED**

Croft/Hutchinson Subdivision Plan Deviation:

444-12 Mader/Sulma: "That we respond to Community Planning Branch of the Ministry of Government Relations that we accept the Subdivision Plan deviation submitted for the subdivision of land legally described as NW ¼ 29-19-21-W2 for Canyon Creek Estates; and That we acknowledge there is no increase in subdivision lots with this deviation."

CARRIED

Professional Building Inspections, Inc. – Agreement for Services:

445-12 Phillips/Mader: "That we authorize the Mayor and the Chief Administrative Officer to sign the agreement for services with Professional Building Inspections, Inc. for the provision of building inspection services." **CARRIED**

Remembrance Day Wreath and Ceremony:

446-12 Sulma/Phillips: "That we authorize the purchase of a Remembrance Day wreath from the Lumsden Legion at a cost of \$50.00; and That we authorize the Mayor to attend the Remembrance Day Ceremony to lay the wreath on behalf of the Town." **CARRIED**

Stone Property Developments Inc. – Apartment Complex Development Application:

447-12 Sulma/Mader: That we approve the development application submitted by Stone Property Developments Inc. to develop an apartment complex on land legally described as Lot 1, Block Y, Plan #75R12775 Ext. 0 subject to the following:

- There is no infringement on the Side Slopes or the Environmental Protection Overlay area
- Access to be off of Peter Avenue with adequate on-site parking
- The development does not exceed 36 units; and

That we require engineered drainage plans for the proposal and we understand that the drainage solution for the development may require some changes in the Environmental

[Handwritten signature]
BMT

Protection Overlay area.”

CARRIED

Bylaw No. 13-2012 – Zoning Bylaw Amendment – Rezoning 2nd Ave. E. Lots – 2nd reading:

448-12 Sulma/Cogger: “That Bylaw No. 13-2012, being a bylaw to amend Zoning Bylaw No. 15-2002, be read a second time.”

CARRIED

Bylaw No. 13-2012 – Zoning Bylaw Amendment – Rezoning 2nd Ave. E. Lots – 3rd reading:

449-12 Phillips/Mader: “That Bylaw No. 13-2012, being a bylaw to amend Zoning Bylaw No. 15-2002, be adopted, signed and sealed.”

CARRIED

Bylaw No. 14-2012 – Official Community Plan Amendments - 2nd reading:

450-12 Phillips/Cogger: “That Bylaw No. 14-2012, being a bylaw to amend the Official Community Plan Bylaw No. 14-2002, be read a second time.”

CARRIED

Bylaw No. 14-2012 – Official Community Plan Amendments – 3rd reading:

451-12 Mader/Sulma: “That Bylaw No. 14-2012, being a bylaw to amend the Official Community Plan Bylaw No. 14-2002, be adopted, signed and sealed.”

CARRIED

Bylaw No. 15-2012 – Zoning Bylaw Amendments – 2nd reading:

452-12 Cogger/Mader: “That Bylaw No. 15-2012, being a bylaw to amend Zoning Bylaw No. 15-2002, be read a second time.”

CARRIED

Bylaw No. 15-2012 – Zoning Bylaw Amendments – 3rd reading:

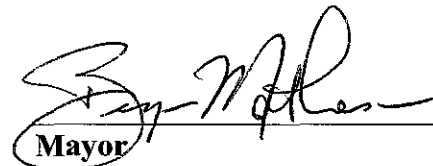
453-12 Sulma/Phillips: “That Bylaw No. 15-2012, being a bylaw to amend Zoning Bylaw No. 15-2002, be adopted, signed and sealed.”

CARRIED

Adjournment:

454-12 Sulma/Mader: “That we adjourn this meeting at 10:26 p.m.”

CARRIED


Mayor


Chief Administrative Officer