

TOWN OF LUMSDEN
MINUTES OF THE GROUP I MEETING HELD ON
MAY 3rd, 2012

The Group I Committee convened their monthly meeting in the Municipal Office in Lumsden, on the afternoon of Thursday, May 3rd, 2012 at 5:15 p.m. with Chairperson Doug Mader presiding.

Present:	Chairperson:	Doug Mader
	Mayor:	Bryan Matheson
	Councillors:	Dan Kirby
	Community Coordinator:	Chris Exner
Absent:	Councillors:	Jayne Leibel

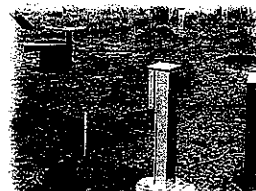
Open Discussion:

- a) Group 1 Budgeting and Financial Reporting update (Byron Tumbach)
 - He will provide Group 1 with budgeting information quarterly in a user-friendly format, this should prevent surprises at year end
 - We need definitive budgeting and less generalizing
 - Identify priorities over the next 5 years
 - Provide capital reports remembering the 5 w's
 - Will start next year's budget in mid-November
 - Our first budget update should be available at the July meeting.
- b) General Government - No Report
- c) Recreation and Culture (Doug Mader)

Community Coordinator's Report:

Community Coordinator's Report – May/2012

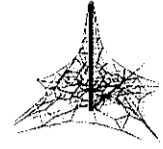
- **Campground**
 - Put out tender for RiverPark Custodian in mid-April, received 3 bids. Hired Lorne Stockbrugger on May 1st. The contract continues for the camping season to September 30th.
 - Custodian Contract is complete, final signatures required. (see attached)
 - Chris will put a tender out for Campground Septic dumping service for the 2012 season
 - I opened the campground for non-service camping on April 2nd. For the month of April we brought in \$3830.00. In the past, we have never brought in any revenue in April.
 - Currently upgrading electric and water to several sites on the southwest side of the campground. Weather has not been cooperating. All the trenching, laying of wire and pipe is complete. Waiting for all the utility connections.
 - Water service was turned on May 1st, we usually turn water on just before the May long weekend.
 - New site numbering materials are in, hoping for installation by May 11th.
 - **Maintenance:** recycling/garbage station, aggregate in west parking lot, aggregate on campground road, locking gate to the campground area, remove all single garbage cans, metal roof/siding on electrical building
 - **Capital:**
 - 1- Electric Service to 7 sites (\$7240.00), 35 site posts/numbers, 2 compact enviro bins (\$2000)
 - 2- Metal roof/siding on electrical maintenance building
 - 3- Permanent picnic tables, Fire pits
 - 4- Wood shed, Concrete seating for the group firepit
 - 5- Sewer system for 10 sites



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A.M.T.

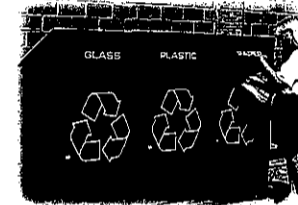
- **RiverPark**

- The area for the new structure is being excavated by public works. The teeter-totter and slide were removed because of their poor condition. The entire playground area will be connected with approved landing surface (pea rock). Along with the new rope climber, there will be the existing swings, toddler swings and tire swing.
- We will work with the installation foreman on May 4th and May 11th.
- Extensive landscaping will be required in the area after installation; planting trees, installing border, benches and recycling bins.
- **Maintenance:** playground aggregate, install Genesis rope climber
- **Capital:** equipment shed, benches and picnic tables
 - 1- 2nd payment of the Dynamo/Genesis rope climber
 - 2- Permanent Benches and Picnic Tables near playground area
 - 3- Equipment Shed
 - 4- 1 compact enviro bin
 - 5- Water fountain



- **RiverPark Centre**

- Building continues to get regular meeting rentals and use by minor sport, culture and recreation groups. We had a recent 3 day rental, we need to revisit our facility user fees.
- Sound continues to be an issue with the meeting room. Wall coverings, sound tiles and a mechanical switch should solve most of the problems. Chris will contact Wes Jacobson regarding solutions.
- **Maintenance;** upgrade washroom mirrors, lock on maintenance door, shelving in the maintenance room, washroom signage.
- **Capital:**
 - 1- Serving window – canteen (\$750), Lumsden historical wall prints
 - 2- Sound/video equipment
 - 3- RiverPark Centre Sign
 - 4- Exterior Recycling Centre (similar to the one in the campground)
 - 5- Gazebo

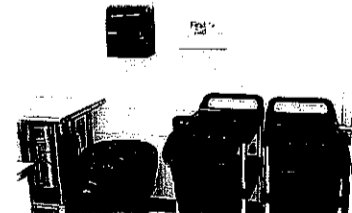


- **Library Update**

- Friday March 30th, we had our first Library Relocation meeting; Judy Heaps and two library board members attended along with Bryan Matheson, Al Sulma and myself. We had a good discussion of what we would like for the library and discussed options, approximate timeline and a direction to proceed. Doug Mader was away at the time, we will meet again when there is further development with location options.

- **Centennial Hall**

- Liquid soap, paper towel, fire extinguisher and first aid kit was installed in the basement kitchen.
- Received quote for 60" gas restaurant range and specifications on installation etc.. This would open up some options for catered functions at the hall. Cost recover would be 3 to 5 years estimated on the current bookings.
- **Maintenance:** kitchen supplies, basement vent covers, venting for preschool room, phone system, landscaping in front of the building, front exterior light cover, kitchen kickplate.
- **Capital:**
 - 1- Town backup server room (5 x 5)
 - 2- 350 drinking cups, 350 coffee cups
 - 3- Main level sound system
 - 4- Basement stacking chairs
 - 5- Gas Range for basement kitchen
 - 6- Upgrade furnaces \$12 000



- **Trail**

- I attended the Sask Trails AGM on March 31st. Some discussion of having a destination trail in Saskatchewan. The group discussed the possibility of a trail out of Wanaskewin, another option was Regina to Lumsden... I thought the 2nd option was good.
- National Trail Day is Saturday, June 2nd.
- Trail project for summer 2012 - re-establish the trail in RiverPark. Upgrade the well-used trail through Lion's Park and the top of the dyke from RiverPark to Lumsden Heritage Home.
- I copied the Walking and Cycling policies from the Lumsden Basic Planning Statement. I will update the planning map and calculate the percentage of trails, paths and sidewalks that have been completed and the amount left to be done.
- **Maintenance:** prepare trail in RiverPark, upgrade the ramps into the Oxbow, lower the gradient of the trail ramp to the dyke on the south side of RiverPark, and extend trail on dyke (southwest Lumsden).

- Capital:
 - 1- 72" Trail Leveler (\$1000)
 - 2- RiverPark trail signage
 - 3- Benches
 - 4- Push mower
 - 5- Promotional Brochure

- **Ball Diamonds**

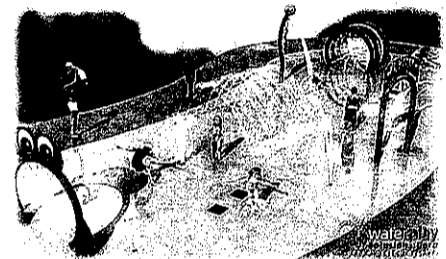
- 7th Avenue diamonds are looking very good, close to 90% complete. Site clean-up, landscaping to be completed.
- Jet's Diamond is 75% complete, some field, fence and landscaping yet to be completed.
- Minor Ball is hosting a fundraiser on Friday, May 4th... already 600 tickets have been sold.
- Maintenance: batting cage building, dugouts for the Jet's diamond, grading of parking area by Jet's diamond, bottom rail on the fencing at the Jet's diamond.
- Capital:
 - 1- Backstop/dugouts on Jet's Diamond, Backstop/7th east
 - 2- Purchase and install 3 compact enviro bins at the 3 ball diamonds, Backstop Cubs Diamond
 - 3- Bleachers (7th East and West), player's bench 7th west
 - 4- Bleacher (Sitter, Cubs and Jets)
 - 5- Metal siding on batting cage building

- **SprayPark**

- Last meeting was Monday, April 17th, next meeting is scheduled for May 16th.
- Committee is focusing on Corporate Sponsorship; 4 funding applications to be sent out by May 1st.
- Current fundraising: Next event is the Magic Show in May 17th, 2012.

- **Financial Report:**

Optimist Club	20 265.49	
RBC Foundation	1 000.00	
IBEW Local 2038	250.00	
Movie Night	1 854.00	
Rider Games	100.00	
Frog Promo	1 095.00	
Total	\$ 24 564.49	Fundraising Goal \$150 000.00



- **Parks**

- Power cabinet was recently installed in Lion's Park, we can now proceed with getting all the power poles out of the park.
- 9 hole disc golf course would cost \$7 240, includes all materials and labour.
- Disc course would be a great addition to Lion's park. We have sufficient space and the design would match our long-term plan with the greenspace. Benches and path will be incorporated into the design.
- Maintenance: remove power poles in Lion's Park, pea rock around the swings Lion's park
- Capital: Lion's/Town 2012 Park Upgrade (equipment ordered in 2012 – install 2013), Establish Disc Golf in Lion's Park.
 - 1- Lion's park power cabinet \$3270
 - 2- Disc golf course in Lion's Park
 - 3- Dinosaur equipment at Broad Street Park
 - 4- Rock Creek at Elgin Park
 - 5- Gazebo at Lion's Park



- **Trees**

- Tree planting program in 2012. We will remove all the existing trees from the old tree nursery and plant at various green spaces in town. The 10 000 sq/ft nursery grounds will rototilled and prepared for seedling planting. We will then install 8 ft game fencing to the existing poles. Soaker hoses will be replaced. The cubs/scouts will do all the planting and regular maintenance. All existing trees have to be removed by the end of May, seedlings will be delivered in early June.
- Need to place (mature) tree order before the end of May.
- Need to prepare Cemetery landscape and maintenance plan by the end of May, input from D. Ramsay.
- Maintenance: partnership and commitment from the cubs/scouts is crucial for this project to be successful. Trail to the nursery needs to be cleared for easier maintenance access.
- Capital:
 - 1- 6 to 7 ft blue spruce trees for RiverPark/Campground
 - 2- Landscaping in front of the Centennial Hall
 - 3- New fence mesh at the tree nursery (\$670/330 ft X 8 ft roll)
 - 4- Soaker hoses for the nursery

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5- Tiller attachment for the Bobcat (\$4500)

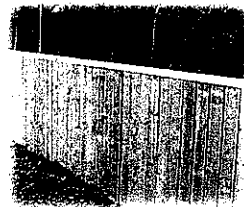
- **Special Events**

- Lumsden Senior's Night in March 21st at the Centennial Hall was a success, the crowd enjoyed the food prepared by the Lion's and the entertainment "Harmony to Go", the group received a standing ovation. Approximately 140 people attended the event.
- National Trails Day in June 2nd.
- Fun in the Sun July 6th to 8th, to meet with organizers regarding security, camping and facilities.



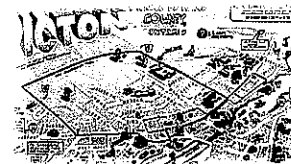
- **Sports Centre**

- I attended the Sports Centre meeting on April 17th.
- The Board is in favour of the outdoor rink boards being upgraded. They will help promote with volunteers etc.
- Public Works will either remove or tie up the north mesh at the outdoor rink over the summer, prevent damage to the net over the summer.
- I will contact the school to get students to do an area clean-up.
- Maintenance: area clean-up
- Capital:
 - 1- Outdoor rink boards \$4600
 - 2-
 - 3-
 - 4-
 - 5-



- **Promotion**

- Walking Tour pamphlet in final stages.
- We started a non-scale tourism map, working with Keyline Graphics. Hope to have something by mid-May.
- Will continue to update the Lumsden Facebook site, "what's on in Lumsden".
- Completed the Explore Regina ad, we promote Lumsden on a one page format.
- Rec'd quote within budget for a precast concrete signs, I submitted dimensions and details, should have some drawings by next meeting.
- Vinyl signage on the office is due for replacement, two weeks to complete.



- **Sask Lotto**

- **Expected Grant total for 2012/13**
 Town of Lumsden $1523 \times 8.54 = 13\ 006$
 R.M of Pense $100 \times 5.77 = 577$
 R.M of Lumsden $1043 \times 5.77 = 6\ 018$
Total – \$ 19,601
- Review of the Grant Allocations for 2011/12:
 Cubs and Scout's Program \$3000
 Preschool Program \$2000
 Dew Drop In \$1500
 Lumsden Historical Society \$1500
 Lumsden Heritage Home \$1000
 Karate Program \$1000
 Lumsden and District Arts Council \$1000
 Lumsden Youth Group \$1000
 Outdoor Rink Board Project \$5000
- Remaining grant funds cover the cost of the swim program, library drop in programs and special events
 ie. Senior Appreciation Night, Duck Derby and Street Market.

Chris Exner


- d) Protective Services – (Jayne Leibel) No Report
- e) Planning and Economic Development – No Report
- f) Lumsden Fire District (Dan Kirby) – Members recently completed Training Fire Essentials and First Aid. Currently 19 committed members on the team.

New Business:

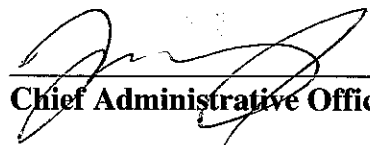
- a) Rec'd email from Nathan Mosewich regarding filming in Lumsden. Wants to film various scenes for the Television Production of "Crime Stories" on Friday, May 11th. They want to film the scenes at the Lumsden Cemetery. Chris will follow-up.
- b)
- c)

Adjournment:

The meeting was adjourned at 6:20 p.m.



Chairperson



Chief Administrative Officer