

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
JUNE 11th, 2013

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, June 11th, 2013 at 6:30 p.m. with Mayor Bryan Matheson presiding.

Present: Mayor: Bryan Matheson
 Councillors: Trevor Grohs (arrived 6:38 pm), Rhonda Phillips,
 Wes Holobetz, Randy Bogdan, Jane Cogger,
 Reggie Newkirk
 Chief Administrative Officer: Darcie Cooper
 Assistant Administrator: Krystal Strong
 Public Works Foreman: Jeff Carey (left meeting at 7:06 pm)

PUBLIC WORKS & UTILITIES REPORT:

Publics Works Foreman, Jeff Carey provided a verbal report on various public works and utilities matters.

250-13 Bogdan/Cogger: "That the verbal report provided by Jeff Carey, be accepted as presented." **CARRIED**

MINUTES:

251-13 Newkirk/Bogdan: "That the minutes of the May 28, 2013 regular meeting be approved, as circulated." **CARRIED**

COMMITTEE MINUTES & REPORTS:

Councillors Rhonda Phillips and Randy Bogdan reported on the Group II Committee meeting that they attended, on June 6, 2013.

252-13 Phillips/Bogdan: "That the minutes of the June 6, 2013 Group II Committee meeting be approved as circulated." **CARRIED**

DELEGATION:

253-13 Bogdan/Holobetz: "That we welcome Al Patey and Alan Fern to the meeting." **CARRIED**

Al Patey and Alan Fern, representing the residents along 100 Block of Qu'Appelle Drive East, appeared before council to discuss their concerns regarding the excess water at the back of their private properties and requested assistance from the municipality to determine the source and the solution for the problem.

CORRESPONDENCE:

254-13 Cogger/Newkirk: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Reggie Newkirk – Promoting Lumsden across Saskatchewan
- B. Lumsden & District Heritage Home – Regular Board meeting minutes – April 22, 2013
- C. Canadian Assoc. of Fire Chiefs – National Fire Chief of the Year Awards
- D. Southeast Regional Library – Lumsden Public Library Branch 2012 Annual Report
- E. Sask Emergency Planners Assoc. – Severe weather spotting presentation – Weyburn, June 13, 2013
- F. Gov. Relations – Municipal Infrastructure & Finance – 2013-14 Revenue Sharing Grant
- G. LuVCA - Ltr re: Concerns regarding the treatment of conservation issues in the OCP
- H. Herb and Bernice Haus – Ltr re: Cemetery Concern
- I. Miscellaneous Publications." **CARRIED**

GENERAL ACCOUNT – PAYMENT VOUCHERS:

255-13 Phillips/Bogdan: "That the general accounts listed below and totaling **\$122,192.84**, have been checked and approved for payment by the respective committees."

STAFF REPORTS:

Administration Report:

Chief Administrative Officer, Darcie Cooper provided a verbal report on various administrative matters.

256-13 Grohs/Cogger: "That the Chief Administrative Officer's report be accepted as presented."
CARRIED

OLD BUSINESS:

Employee Recognition of Service – Gift Value:

257-13 Bogdan/Holobetz: "That we agree to amend Section 5.51 of the Human Resource Policy Manual Section 5.51, by replacing the Employee Awards section of the long-term service awards, with the following:

Employee - Awards

- Five Years - Certificate & Pin
- Ten Years - Certificate & Mug or alternate Gift
- Fifteen Years- - Certificate & Framed Picture or alternate Gift (Value\$100)
- Twenty Years - Certificate & Jacket or alternate Gift (Value \$150)
- Twenty-Five Yrs - Certificate & Gold Watch or alternate Gift (Value \$200)
- Thirty Years+ - Certificate & Gift Value of \$250.00." **CARRIED**

NEW BUSINESS:

Electronic Recycling – Special Collection:

258-13 Phillips/Holobetz: "That we agree to apply to the Saskatchewan Waste Electronic Equipment Program (SWEEP) for a special collection event for the collection of Electronics; and

That we agree to set the dates of July 25 & 26, 2013 for door to door collection of electronics."
CARRIED

Recycling Depot – No Longer Accepting Electronics:

259-13 Grohs/Newkirk: "That, due to the collection site standards of the Saskatchewan Waste Electronic Equipment Program (SWEEP) and Saskatchewan Electronic Products Recycling Association (EPRA), we agree to no longer accept electronics at the recycling depot effective immediately; and

That we agree to provide an insert in the next water billing regarding the special electronic collection event and the change in the recycling depot electronic collection policy."
CARRIED

Noxious Weed Concern – Block B Plan C2386:

260-13 Newkirk/Holobetz: "That we request our Weed Inspector, Tom Harrison, to inspect and provide recommendations on remediation on the suspected leafy spurge behind the Esso on land legally described as Block B Plan C2386."
CARRIED

Bylaw Preparation – Prohibiting Electronic Disposal at Landfill:

261-13 Phillips/Holobetz: "That we authorize administration to prepare a bylaw prohibiting the disposal of electronics at the Lumsden Landfill."
CARRIED

Staff Apparel Purchase:

262-13 Phillips/Grohs: "That we authorize the purchase of shirts to be worn by the public works staff during working hours, at a budget of \$100.00 for full time Public Works staff members and \$45.00 for seasonal Public Works staff members; and
That we require the shirts to clearly identify staff as Town of Lumsden employees."
CARRIED

Drainage – 100 Block of Qu'Appelle Dr. E.:

263-13 Phillips/Newkirk: "WHEREAS, the municipality hired Al Turner Consulting in 2012 to perform a water distribution leakage study of the water system on Qu'Appelle Dr. E. and Elgin Crescent in all directions around the suspected leak area of 100 Block of Qu'Appelle Drive East at a cost of \$4,200.00; and
WHEREAS, the results of the report showed no trace of any leak on any water pipe or services adjacent to the area described above; and
WHEREAS, the residents along the 100 Block of Qu'Appelle Drive East claim to experience increased water ponding at the back of their properties, claiming that the area refills after it is pumped out and are requesting the municipality's assistance in

determining the source of the excess water that pools on their private property; THEREFORE, we authorize administration to contact Associated Engineering and Sask Water to provide a cost estimate for a report that would identify the source of the excess water and mitigation measures to address the problem; and That we authorize administration to contact our Solicitor, Pat McDonald, with MacLean Keith requesting his opinion on the municipality's legal responsibility to the property owners to address water ponding on private property." **CARRIED**

100 Block of Qu'Appelle Dr. E. - Request Investigation by the Water Security Agency:

264-13 Phillips/Holobetz: "That we authorize administration to contact the Water Security Agency to request them to investigate the area where water is ponding on the properties along the 100 Block of Qu'Appelle Drive East to identify if the area can be attributed to flood events and may be considered under the Emergency Flood Damage Reduction program or the Provincial Disaster Assistance Program." **CARRIED**

Regular Council Meeting – July date Change:

265-13 Holobetz/Grohs: "That we agree to change the date of the July 16, 2013 meeting to July 9, 2013 at 6:30pm in the Council Chambers of the Municipal Office." **CARRIED**

LuVCA – Concerns Regarding the Official Community Planning:

266-13 Newkirk/Holobetz: "That we authorize administration to respond to the Lumsden Valley Community Association's letter regarding conservation concerns in the Official Community Plan and thank them for their comments regarding environmental stewardship." **CARRIED**

Cemetery Concern – Herb and Bernice Haus:

267-13 Grohs/Holobetz: "That we authorize administration to respond to Herb and Bernice Haus' letter regarding maintenance in the Cemetery, informing them of the action to date and thanking them for their donation of \$100.00." **CARRIED**

Tax Enforcement Proceedings – Lot 13, Block M, Plan 101222255:

268-13 Newkirk/Cogger: "That we authorize the Chief Administrative Officer to proceed under the Tax Enforcement Act and request title to land legally described as Lot 13, Block M, Plan 101222255 with arrears of taxes in the amount of \$2,233.98 as the titled owner is deceased." **CARRIED**

Temporary Road Closure – Block Party:

269-13 Grohs/Phillips: "That we agree to temporary close Elm Bay on Friday, July 19th, 2013 for the purpose of a block party as requested by Cheryl Robinson, subject to the consent of a majority of affected landowners; and That the approval is on the condition that the municipality assumes no liability or responsibility for the event." **CARRIED**

SGI Information Access Agreement:

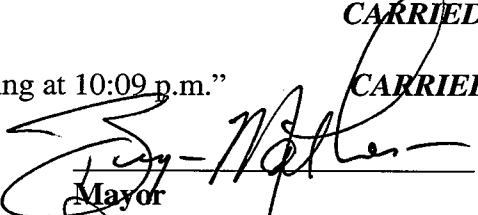
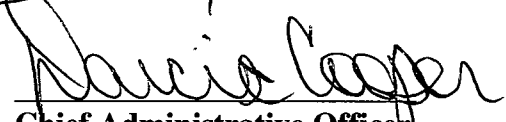
270-13 Newkirk/Phillips: "That we authorize the Mayor and the Chief Administrative Officer to sign the SGI Information Access Agreement with SGI for the purpose of providing the municipality with electronic access to SGI registered vehicle information." **CARRIED**

Fire Works Authorization – Debra Carey:

271-13 Phillips/Cogger: "That we agree with the request of Debra Carey and authorize a fireworks display in conjunction with her retirement celebration to be held in River Park on Friday, June 21st, 2013; and That we recognize Dan Carey, Deputy Fire Chief of the Lumsden & District Volunteer Fire Department, as the person responsible for the discharge of fireworks." **CARRIED**

Adjournment:

272-13 Newkirk/Cogger: "That we adjourn this meeting at 10:09 p.m." **CARRIED**


Mayor

Chief Administrative Officer