

TOWN OF LUMSDEN
MINUTES OF THE WASTEWATER TREATMENT COMMITTEE MEETING
HELD ON SEPTEMBER 18, 2013

The Wastewater Treatment Committee convened their meeting in the meeting room of RiverPark Campground in the Town of Lumsden, on Wednesday, September 18, 2013 at 3:45 p.m. with Chairperson Rhonda Phillips presiding.

Present:	Chairperson:	Rhonda Phillips
	Mayor:	Bryan Matheson
	Committee Members:	Wes Holbetz, Trevor Grohs, Tom Harrison
	Utilities Foreman:	Dave Cherney
	Project Coordinator:	Ron Hilton
	Assistant Administrator:	Krystal Strong
	Observers:	Kent Farago, Boutros Skaf

Chairperson Rhonda Phillips convened the meeting.

Green Municipal Fund (GMF) Loan Application:

- Ron Hilton provided an update on the application. The funds will be dispersed at 50% completion estimated to be June 2015 and 100% completion estimated to be May 2016.
- The agreement should be received shortly, then a public announcement will be made
- An announcement is expected in 2014 regarding funding for wastewater treatment plants by the federal and provincial government, regional projects will likely take priority
- The committee would like to be ready to apply for funding from the infrastructure grants
- Interim financing will be required to finance the project until progress payments can be obtained from funding sources.
- Financing will also be required to proceed with work that needs to be completed prior to funding sources are secured

Email from Kelly Wyatt – City of Regina:

- Preliminary calculations for the pipeline to send sanitary sewer from Lumsden to Regina is approximately .85-.90 cents per cubic meter, at 292, 000 cubic meters per year the approximate cost for treatment would be \$244,000 /year, plus pumping, operational and maintenance costs at \$150,000 plus capital replacement. This option is still seen as expensive relative to treating sewage in Lumsden at a tertiary treatment plant.
- Kelly has indicated the City would be happy to meet with us to discuss the option further

Matheson/Holobetz: "That we authorize Ron Hilton to thank the City of Regina for the information they provided."

CARRIED

Pre-Design Report from Associated Engineering:

- The cost estimate for a report using a membrane bioreactor in the treatment process, which is a change from the previous Preliminary Design, is \$48,900 plus \$3,300 for an open house (task #5)
- The committee decided a cost estimate for the new plant, to be used to apply for grant money, should form part of the Request For Proposals (RFP) for the detailed design from all respondents bidding on this project
- Ron expects at least 7-8 respondents to the RFP
- Ron will incorporate this estimate requirement in the RFP

RP RC

Request for Proposals (RFP) & Detailed Design – Draft 2:

- The committee agreed the RFP should include a review of the population analysis that was last completed in 2011, as this projection is very important for the Detailed Design. Alternatives to a population projection may be explored.
- The RFP should include information to let respondents know that the plant needs to be built so that it may be expanded as needed, similar to the Water Treatment Plant's expandable design
- The RFP should also include information regarding the use of 'Trunk' lines to the major areas of development, where the smaller lines will not be able to handle the expected volume of waste

Future Meetings:

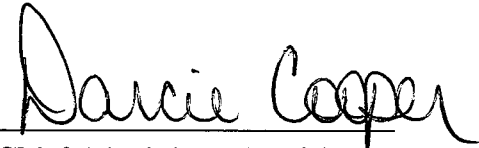
- The next meeting will be Wednesday, October 23rd at 3:45pm in the RiverPark Centre
- Ron will prepare a report for the committee weighing the pros and cons of public vs. regional utility boards

Adjournment:

The meeting adjourned at 5:00 p.m.



Chairperson



Chief Administrative Officer