

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**APRIL 23<sup>rd</sup>, 2013**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, April 23<sup>rd</sup>, 2013 at 6:30 p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
 Councillor: Trevor Grohs, Rhonda Phillips (arrived at 6:55pm),  
 Wes Holobetz (arrived at 6:46pm), Randy Bogdan,  
 Jane Cogger, Reggie Newkirk

Chief Administrative  
 Officer: Darcie Cooper  
 Assistant Administrator: Krystal Strong  
 Utilities Foreman: Dave Cherney (left meeting at 6:55 pm)

**MINUTES:**

185-13 Newkirk/Cogger: "That the minutes of the April 9, 2013 regular meeting be approved, as circulated." **CARRIED**

**MINUTES:**

186-13 Holobetz/Bogdan: "That the minutes of the April 16, 2013 Special Budget meeting be approved, as circulated." **CARRIED**

**MINUTES:**

187-13 Phillips/Grohs: "That the minutes of the April 5, 2013 Wastewater Treatment Committee meeting be approved, as circulated." **CARRIED**

**DELEGATION:**

188-13 Newkirk/Bogdan: "That we accept Thomas McCord to the meeting." **CARRIED**

7:30pm Thomas McCord, Emergency Measures Coordinator, appeared before council to discuss a notification system, called Ready Alert, for the Town of Lumsden.

**CORRESPONDENCE:**

189-13 Bogdan/Grohs: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Saskatchewan Workers' Compensation Board – Annual General Meeting Invitation
- B. Development Appeals Board – Appeal Decision – 10 Appaloosa Dr. – Lot 9, Block 1, Plan 102087211
- C. Highway Traffic Board – Acknowledgement, filing and HTB sealed copy of Bylaw No. 19-2012
- D. Saskatchewan Justice – Fine Disbursement Report
- E. Water Security Agency – 2013 Spring Runoff and Emergency Flood Damage Reduction Program
- F. Canadian Red Cross – Disaster Response information, poster and staff assignment for area
- G. TransGas – Letter Re: Flood Prevention Measures
- H. Associated Engineering – Optaer Wastewater Treatment System Conceptual Cost Estimate
- I. Miscellaneous Publications." **CARRIED**

**PUBLIC WORKS & UTILITIES REPORT:**

Utilities Foreman, Dave Cherney provided a written report on the present and future water use for the Town of Lumsden and surrounding area, and a verbal report on various public works and utilities matters.

190-13 Grohs/Cogger: "That the written and verbal report provided by Dave Cherney, be accepted as presented." **CARRIED**

**BANK RECONCILIATION:**

191-13 Cogger/Bogdan: "That we accept the Bank Reconciliation for the period ending March 31<sup>st</sup>, 2013 as presented by the Chief Administrative Officer." **CARRIED**

**GENERAL ACCOUNT – PAYMENT VOUCHERS:**

192-13 Holobetz/Grohs: "That the general accounts listed below and totaling \$61,228.42 have been checked and approved for payment by the respective committees."

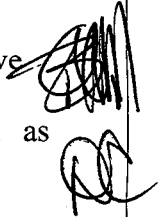
**STAFF REPORTS:**

**Administration Report:**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

193-13 Newkirk/Grohs: "That the Chief Administrative Officer's report be accepted as presented."

***CARRIED***

Handwritten signature and initials in black ink, located on the right side of the page. The signature is a cursive name, and the initials below it appear to be 'RC'.

**OLD BUSINESS:****Tender Award – James Street South & 5<sup>th</sup> Avenue Ext.- Paving:**

194-13 Newkirk/Bogdan: “That we agree with the recommendation of Associated Engineering (Sask) Ltd. and award the contract of paving installation on James Street South and 5<sup>th</sup> Avenue extension to BLS Asphalt Inc. at a total cost of \$1,593,110.00, subject to the following:

- The James Street South local improvement project proceeds,
- Long term borrowing is approved by the Saskatchewan Municipal Board.”

**CARRIED****Queen City Sewer Services – Service Installation Agreement:**

195-13 Newkirk/Bogdan: “That we agree to forward the service installation agreement, prepared by the municipality’s Solicitor, Pat McDonald, with MacLean Keith, to Queen City Sewer Services for the installation of water and sewer services along the West side of James Street South for their review and signature.”

**CARRIED****NEW BUSINESS:****Saskatchewan Water and Wastewater Association Conference:**

196-13 Newkirk/Bogdan: “That we authorize three Public Works staff to attend the Saskatchewan Water and Wastewater Association Conference on November 6 - 8, 2013 in Saskatoon, SK, at a registration cost of \$1,098.21 including GST, and expenses to be reimbursed by the municipality”.

**CARRIED****Sandbags – No Charge:**

197-13 Holobetz /Grohs: “That, in consideration of the recently announced program called the Emergency Flood Damage Reduction Program and the 100% rebate offered to the municipality for sandbags, we agree to no longer charge for bags or sand.”

**CARRIED****Lumsden High School Scholarship:**

198-13 Grohs/Newkirk: “That we agree to offer a \$500.00 scholarship to a graduate of the Lumsden High School; and  
That Councillor Cogger will present the award on behalf of Council at the 2013 Graduation Exercises June 27, 2013 at Evraz Place.”

**CARRIED****Public Notification System:**

199-13 Phillips/Newkirk: “That we authorize Administration to send out a survey to collect information from residents that can be utilized for the formation of a database to be used for notification purposes of municipal business and information.”

**CARRIED****Bylaw No. 08-2013 – A Bylaw to Provide for an Assessment Roll Extension – 1<sup>st</sup> Reading:**

200-13 Holobetz /Grohs: “That Bylaw No. 08-2013, being a bylaw to extend the time required for the completion of the assessment roll, be read a first time.”

**CARRIED****Bylaw No. 08-2013 – A Bylaw to Provide for an Assessment Roll Extension – 2<sup>nd</sup> Reading:**

201-13 Phillips/Cogger: “That Bylaw No. 08-2013, being a bylaw to extend the time required for the completion of the assessment roll, be read a second time.”

**CARRIED****Bylaw No. 08-2013 – A Bylaw to Provide for an Assessment Roll Extension – Given 3 Readings:**

202-13 Bogdan/Newkirk: “That Bylaw No. 08-2013, being a bylaw to extend the time required for the completion of the assessment roll, be given three readings at this meeting.”

**CARRIED UNANIMOUSLY****Bylaw No. 08-2013 – A Bylaw to Provide for an Assessment Roll Extension – Adoption:**

203-13 Newkirk/Cogger: “That Bylaw No. 08-2013, being a bylaw to extend the time required for the completion of the assessment roll, be adopted, signed and sealed.”

**CARRIED****Bylaw No. 09-2013 – A Bylaw to Provide for a Financial Statement Extension – 1<sup>st</sup> Reading:**

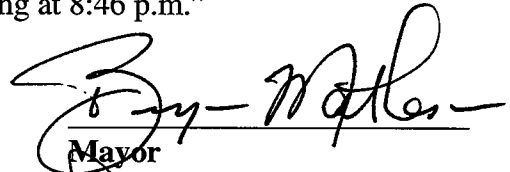
204-13 Phillips/Grohs: “That Bylaw No. 09-2013, being a bylaw to extend the time required for the completion of the financial statement, be read a first time.”

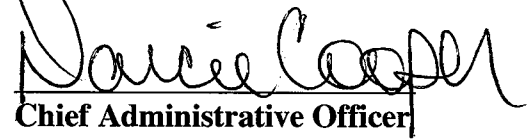
**CARRIED**

**Bylaw No. 09-2013 – A Bylaw to Provide for a Financial Statement Extension – 2<sup>nd</sup> Reading:**  
205-13 Holobetz/Bogdan: “That Bylaw No. 09-2013, being a bylaw to extend the time required for the completion of the financial statement, be read a second time.” **CARRIED**

**Bylaw No. 10-2013 – A Bylaw to Provide for Incurring a Long Term Debt – 1<sup>st</sup> Reading:**  
206-13 Bogdan/Grohs: “That Bylaw No. 10-2013, being a bylaw to provide for incurring a long term debt, be read a first time.” **CARRIED**

**Adjournment:**  
207-13 Cogger/Newkirk: “That we adjourn this meeting at 8:46 p.m.”

  
Mayor

  
Chief Administrative Officer