

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
MARCH 12th, 2013

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, March 12th, 2013 at 6:30 p.m. with Mayor Bryan Matheson presiding.

Present: Mayor: Bryan Matheson
 Councillor: Trevor Grohs, Rhonda Phillips
 Randy Bogdan, Jane Cogger, Reggie Newkirk

Chief Administrative Officer: Darcie Cooper
 Public Works Foreman: Jeff Carey (arrived at 8:06 left meeting at 8:15 pm)

Absent: Councillor: Wes Holobetz

COMMUNITY COORDINATOR'S REPORT:

Community Coordinator, Chris Exner provided a verbal report on the Splash Pad, the potential park space on the Imperial Esso property and the Riverpark Campground rates.
 111-13 Phillips/Cogger: "That the verbal report provided by Chris Exner, be accepted as presented." **CARRIED**

MINUTES:

112-13 Grohs/Cogger: "That the minutes of the February 26, 2013 regular meeting be approved as amended." **CARRIED**

MINUTES:

113-13 Cogger/Phillips: "That the minutes of the February 25, 2013 Joint Administration Committee meeting be approved as circulated." **CARRIED**

MINUTES:

114-13 Grohs/Cogger: "That the minutes of the March 6th Group I Committee Budget meeting be approved as circulated." **CARRIED**

MINUTES:

115-13 Bogdan/Grohs: "That the minutes of the March 6th Group II Committee Budget meeting be approved as circulated." **CARRIED**

COMMITTEE REPORTS:

Mayor Matheson provided a verbal report on the February 25th Joint Administration Committee meeting he attended. He also reported on the Saskatchewan Excellence in Healthcare Awards that he attended, in which Dave Cameron was nominated.

Councillor Phillips provided a verbal report on the March 6th Group II Committee meeting and the March 11th Wastewater Treatment Committee meeting she attended. She also reported on the inspection of the 5th Avenue extension street lighting that was done by members of the Planning and Economic Development committee.

Councillor Cogger provided a verbal update on the progress of the purchase of gifts for the previous council members.

CORRESPONDENCE:

116-13 Grohs/Newkirk: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Sask Justice – Disbursement Report
- B. Sask Transportation Company – Discontinuance of Regina-Lanigan Route
- C. SAMA – Education Property Tax Changes
- D. Columbia Institute – Literally Placemaking – Centre for Civic Governance Forum
- E. James Street South Citizen's Group – Snow removal request
- F. LGA Support Services – Municipal Software Companies and Annual Support Fees
- G. Miscellaneous Publications." **CARRIED**

DELEGATION:

117-13 Newkirk/Phillips: "That we accept Steve Croft to the meeting." **CARRIED**

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8:00 p.m. Steve Croft appeared before council to discuss concerns he had with the side yard setback required of his corner lot in Canyon Creek Estates.

PUBLIC WORKS & UTILITIES REPORT:

Public Works Foreman, Jeff Carey provided a verbal report on various public works and utilities matters.

118-13 Bogdan/Cogger: "That the verbal report provided by Jeff Carey, be accepted as presented." ***CARRIED***

General Account - Payment Vouchers:

119-13 Phillips/Grohs: "That the general accounts listed below and totaling **\$69,865.42**, including the Greek Night fundraiser expenses for the Splash Pad have been checked and approved for payment by the respective committees."

STAFF REPORTS:

Administration Report:

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

120-13 Grohs/Cogger: "That the Chief Administrative Officer's report be accepted as presented." **CARRIED**

OLD BUSINESS:

Imperial Esso Property - Park:

121-13 Newkirk/Phillips: "That we authorize Community Coordinator, Chris Exner to pursue obtaining the lease of the Imperial Esso property for the purpose of Park development."

CARRIED

NEW BUSINESS:

2013 Lumsden and District Fire Department Capital Budget:

122-13 Bogdan/Phillips: "That we agree with the recommendation of the Joint Administration Committee and approve the following capital budget items for the Lumsden & District Volunteer Fire Department with costs to be shared by the R.M. of Lumsden No. 189:

- Traffic Safety Vests - \$3,000.00 (financed by revenue from the Firefighters appreciation night)
- Forcible Entry Simulator - \$6,000.00 (financed – donations)
- Training Building Completion - \$10,000.00 – (financed - donation from Enbridge)."

CARRIED

Office Services Clerk Position:

123-13 Newkirk/Bogdan: "That we authorize the Chief Administrative Officer, Darcie Cooper to advertise, interview and hire for an Office Services Clerk position; and That we acknowledge this employee will be in place prior to the retirement of Office Services Clerk, Brenda Boos currently scheduled for May 31, 2013."

CARRIED

Sewer Operating Budget:

124-13 Phillips/Grohs: "That we authorize the Chief Administrative Officer to incorporate an increase to the proposed sewer operating budget for the 2013 year to allow for additional expenses relating to the Wastewater Treatment project, such as additional committee meetings, indemnities, project coordinator, travel and advertising." **CARRIED**

Project Coordinator – Wastewater Treatment Project:

125-13 Phillips/Grohs: "That we agree to advertise for a project coordinator for the Wastewater Treatment project in various locations, including the Waterfront Press and the SUMA website; and

That the deadline to receive applications be set for April 19, 2013." **CARRIED**

Associated Engineering – Cost Estimate SAGR Lagoon System:

126-13 Grohs/Newkirk: "That we agree to contract Associated Engineering to provide a preliminary cost estimate on Nelson Environmentals' SAGR Lagoon System, at an

Capital Budget Item Consideration:

127-13 Newkirk/Grohs: “That we authorize the Chief Administrative Officer to include the cost of 7 iPad4 tablets for budget deliberation consideration for the 2013 year for the purpose of council member’s usage for meetings and council information.” **CARRIED**

Special Meeting - Budget:

128-13 Newkirk/Bogdan: “That we agree to set Wednesday, March 27th at 6:30 p.m. in the Riverpark Centre as the date time and place for a special council budget meeting.” **CARRIED**

Group Committee Meeting Dates:

129-13 Grohs/Bogdan: “That we rescind resolution no.461-12 and resolution no. 473-12; and That we agree to set the following dates, times and locations for the respective Group Committee meetings:

Group 1

- Thursday May 23rd 4:00 p.m. Council Chambers
- Thursday, September 26th 4:00 p.m. Council Chambers
- Thursday, December 19th 4:00 p.m. Council Chambers

Group II Committee

- Thursday, June 6th 3:45 p.m. Council Chambers
- Thursday, September 5th 3:45 p.m. Council Chambers
- Thursday, December 5th 3:45 p.m. Council Chambers.”

CARRIED

Splash Pad Capital Purchase:

130-13 Newkirk/Phillips: “That we authorize Community Coordinator, Chris Exner to proceed with the Splash Pad project and the purchase of the equipment acknowledging that the funding for this project is from donations and grants received; and That we support the construction of this project through in-kind contribution of public works equipment and staff time.”” **CARRIED**

Splash Pad Volunteers – Thank You:

131-13 Phillips/Newkirk: “That we agree to send the Splash Pad Committee a thank you for all their hard work, dedication and demonstration of community spirit in their fundraising efforts for the Splash Pad project.” **CARRIED**

Local Improvement Project – James Street South – Carss Road Benefitting:

132-13 Newkirk/Phillips: “That we agree to move forward with the James Street South local improvement project, including Carss Road lots as benefitting lots to the project.” **CARRIED**

Local Improvement Project – James Street South:

133-13 Bogdan/Phillips: “That we rescind resolution 351-12; and That the report prepared by Associated Engineering with respect to the proposed local improvements outlined in Preliminary Assessment schedule “A” dated March 1st, 2013 be adopted; and That application be made under Section 5(1)(b) of the Local Improvements Act, 1993 to the Saskatchewan Municipal Board, Local Government Committee to undertake this work/services as a local improvement at an estimated cost of \$1,047,000.00:

Work/Service	On	From	To
Pavement, Curb, Gutter, Walkway (West side) & Storm Sewer	James Street South	East Property Line of Lot B, Plan 58764	South Property Line of Lot P, Plan 63R29923

And; that the land described in Preliminary Assessment Schedule “A” is specially benefitted by reason of this local improvement differently from or greater than that generally received by landowners in the municipality.” **CARRIED**

Title Transfer – 40 Broad Street:

134-13 Cogger/Grohs: “That we authorize the Chief Administrative Officer to proceed with the title transfer of 40 Broad Street, legally described as Block R, Plan CZ2963 from Her Majesty the Queen, Community Planning Branch of Government Relations to the Town of Lumsden, as the land is municipal reserve and is currently being utilized as a Park.”

CARRIED**MLS Listing – Town Lots for Sale:**

135-13 Cogger/Bogdan: "That we agree to renew the MLS Listing with Faith Realty for the sale of the Town Lots on 5th avenue for one year." **CARRIED**

WUQWATR – Annual Meeting:

136-13 Newkirk/Grohs: "That we authorize Councillor Phillips to attend the Wascana Upper Qu'Appelle Watersheds Association Taking Responsibility (WUQWATR) annual general meeting to be held on Thursday, April 4th in Regina Beach, with expenses to be reimbursed by the municipality." **CARRIED**

SEPA Conference:

137-13 Cogger/Bogdan: "That we authorize Allan Priddell, Emergency Operations Centre Coordinator for the Town of Lumsden, to attend the Saskatchewan Emergency Planners Association Conference, to be held in Regina on March 18-21st, with expenses to be reimbursed by the municipality." **CARRIED**

Enbridge Thank You – Fire Department Donation:

138-13 Bogdan/Newkirk: "That we send a thank you to Enbridge for their donation to the Lumsden and District Volunteer Fire Department in the amount of \$10,000 that will fund a training building for the fire department." **CARRIED**

Lumsden & Area Relay for Life – Hall Rental Concession:

139-13 Bogdan/Phillips: "That we agree to rental concession for the Centennial Hall basement to the Lumsden and area relay for life committee at a rate of \$75.00 (\$150 Value) to cover the caretaker expenses, for a supper for their cancer survivors on the evening of May 31st." **CARRIED**

Proclamation – May is Multiple Sclerosis Awareness Month:

140-13 Newkirk/Cogger: "WHEREAS, Multiple sclerosis is a chronic, often disabling neurological disease affecting an estimated 55,000 to 75,000 Canadians; and
 WHEREAS, Multiple sclerosis symptoms vary widely and may lead to problems with numbness, coordination, vision and speech, as well as extreme fatigue and even paralysis; and
 WHEREAS, There is no known cause of, or cure for multiple sclerosis; and
 WHEREAS, The Multiple Sclerosis Society of Canada founded in 1948, is the only national voluntary organization in Canada that supports both MS research and services for people with MS and their families; and
 WHEREAS, The Multiple Sclerosis Society of Canada has provided more than \$117 million for MS research during the past 60 years, as well as a wide range of programs and services for people with MS and social action; and
 WHEREAS, The dedication and commitment of the supporters and volunteers here today could only make this possible; and
 THEREFORE, The council of the Town of Lumsden, Canada, do hereby claim the month of May to be MS Awareness Month for the Multiple Sclerosis Society of Canada." **CARRIED**

Huber – Request for Wedding in Lions Park:

141-13 Phillips/Newkirk: "That we authorize the use of Lion's Park for the purpose of a wedding ceremony on July 20, 2013 as requested by Brittany Huber, subject to the following:

- the applicant ensure the park is left in a clean state after the wedding
- they be notified that the park will remain open to the public during the ceremony and no special maintenance will be done for the wedding." **CARRIED**

Bylaw No. 06 -2013 – A Bylaw to Amend Building Fees Bylaw 03-1995 – 2nd Reading:

142-13 Newkirk/Bogdan: "That Bylaw No. 06-2013, being a bylaw to amend Bylaw 03-1995, a bylaw respecting buildings, be read a second time." **CARRIED**

Bylaw No. 06 -2013 – A Bylaw to Amend Building Fees Bylaw 03-1995 – Adoption:

143-13 Cogger/Phillips: "That Bylaw No. 06-2013, being a bylaw to amend Bylaw 03-1995, a bylaw respecting buildings, be adopted, signed and sealed." **CARRIED**

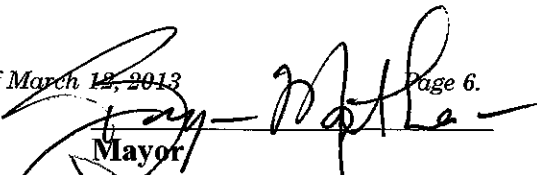
Adjournment:


144-13 Newkirk/Grohs: "That we adjourn this meeting at 10:18 p.m." **CARRIED**

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Mayor


Chief Administrative Officer