

TOWN OF LUMSDEN
MINUTES OF THE REGULAR MEETING HELD ON
OCTOBER 8th, 2013

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, October 8th, 2013 at 6:30 p.m. with Mayor Bryan Matheson presiding.

Present: Mayor: Bryan Matheson
 Councillors: Wes Holobetz, Rhonda Phillips, Randy Bogdan,
 Reggie Newkirk, Jane Cogger
 Chief Administrative Officer: Darcie Cooper
 Assistant Administrator: Krystal Strong
 Public Works Foreman: Jeff Carey (left at 6:48pm)

STAFF REPORTS:

Public Works & Utilities report:

Public Works Foreman, Jeff Carey provided a verbal report on various public works and utilities matters.

367-13 Bogdan/Grohs: "That the verbal report provided by Jeff Carey, be accepted as presented." **CARRIED**

MINUTES:

368-13 Newkirk/Phillips: "That the minutes of the September 24, 2013 regular meeting be approved, as circulated." **CARRIED**

369-13 Cogger/Holobetz: "That the minutes of the September 26, 2013 Group I Committee meeting be approved, as circulated." **CARRIED**

COMMITTEE REPORTS:

Councillor Wes Holobetz provided a verbal report on the Group I Committee Meeting he attended on September 26, 2013.

Councillor Reggie Newkirk provided a written report on the SUMA Regional Meeting he attended on October 1, 2013.

Councillor Trevor Grohs provided a verbal report on the meeting that he attended with a representative from Crown Shred & Recycling to discuss collection options for the Recycle Depot.

370-13 Grohs/Cogger: "That we approve the Committee reports as presented." **CARRIED**

CORRESPONDENCE:

371-13 Newkirk/Holobetz: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. SUMA – Information Pkg – incl. 2012 Central Region Fall Meeting Minutes
- B. Sask Justice – Fine Disbursement Report
- C. Regina Palliative Care Inc. – Thank You letter re: 5th Annual Tour De Lumsden fundraising
- D. Lumsden & Dist Heritage Home - Reg Mtg Min Aug 26/13, Sep 24/12 AGM, Annual Rpt, Fin Stmt
- E. TERA Environmental Consultants – re: Enbridge proposed Line 3 Segment Replacement Program
- F. Associated Engineering – Wastewater Treatment Facility – Preliminary Design Update and Quote
- G. Miscellaneous Publications." **CARRIED**

GENERAL ACCOUNT – PAYMENT VOUCHERS:

372-13 Grohs/Holobetz: "That the general accounts listed below and totaling **\$80,891.86**, have been checked and approved for payment by the respective committees."

CARRIED

Staff Reports:**Administration Report:**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

373-13 Holobetz/Phillips: "That the Chief Administrative Officer's report be accepted as presented." **CARRIED**

OLD BUSINESS:**Haryett – Service Agreement:**

374-13 Newkirk/Cogger: "That we authorize the Solicitor, Pat MacDonald to draft a service agreement between the Town of Lumsden and developer, Ralph Haryett for servicing the land legally described as Parcel Z, Plan 101928584 and Parcel B Plan No. 101443294 with water and sewer to service a dwelling to be erected on Parcel B, Plan 101443294, at Mr. Haryett's expense; and

That, at the developers' request, the service extension will be constructed to service the proposed subdivision of 9 lots as submitted by the developer, with no guarantee of subdivision approval, as the municipality is not the approving authority for subdivisions." **CARRIED**

Dev. Appl. #2013-016 – Motor Vehicle Sales – MGD Customs Inc. – Block 6 Plan 98RA24489:

375-13 Grohs/Cogger: "That we approve development application #2013-016 submitted by MGD Customs Inc. to operate a motor vehicle sales establishment on land legally described as Block 6 Plan 98RA24489 (civic address 99 2nd Avenue E) subject to the following:

- All vehicles for sale must be displayed and/or stored on the said property; and
- Five off-street parking spaces must be maintained for customers and employees in accordance with section 5.14.3 of Zoning Bylaw 15-2002." **CARRIED**

NEW BUSINESS:**Host 2014 SUMA Regional Meeting:**

376-13 Newkirk/Cogger: "That we authorize Chief Administrative Officer, Darcie Cooper to apply on our behalf to host the 2014 SUMA Central Region Regional Meeting in Lumsden in October 2014." **CARRIED**

Recess Regular Meeting:

377-13 Phillips/Holobetz: "That we recess the regular meeting at 7:30pm for the purpose of holding the public hearing for the proposed zoning amendment Bylaw 16-2013 – General Bylaw Amendment including items such as landscaping on developed sites, setbacks, dwelling group developments, discretionary use notifications." **CARRIED**

Reconvene Regular Meeting:

378-13 Grohs/Holobetz: "That we reconvene the regular meeting at 7:32 p.m." **CARRIED**

SUMA Assurance Insurance Quote:

379-13 Holobetz/Newkirk: "That we authorize administration to request an insurance quote from SUMA Assure for liability and property insurance for the municipality." **CARRIED**

Strategic and Financial Planning for Municipalities Workshop:

380-13 Cogger/Grohs: "That we authorize Financial Officer, Sheena Carrick to attend the Municipal Leadership Development Program's (MLDP) Strategic and Financial Planning for Municipalities workshop in Gull Lake, SK on November 28th, 2013, with expenses to be reimbursed by the municipality." **CARRIED**

Lumsden Spray Park Fundraiser – Medieval Feast:

381-13 Newkirk/Phillips: "That we agree to participate in the Medieval Feast fundraiser for Phase 2 of the Lumsden Spray Park as the municipality's Christmas party by purchasing tickets at a cost of \$50.00 each for council, staff and their escort, to be held November 16th, 2013 at the Lumsden Centennial Hall." **CARRIED**

Regional Planning for Growth Summit – November 4th & 5th, 2013:

382-13 Phillips/Cogger: "That we authorize Mayor Bryan Matheson, Councillor Reggie Newkirk, Chief Administrative Officer Darcie Cooper and one other staff member to

attend the Regional Planning for Growth Summit in Regina on November 4th & 5th, 2013, with expenses to be reimbursed by the municipality." **CARRIED**

MCDP Inter-Municipal Conference – December 2nd & 3rd, 2013:

383-13 Grohs/Phillips: "That we authorize Mayor Bryan Matheson, Councillor Wes Holobetz and Chief Administrative Officer, Darcie Cooper to attend the Municipal Capacity Development Program (MCDP) Inter-Municipal Conference in Regina on December 2nd & 3rd, 2013, with expenses to be reimbursed by the municipality." **CARRIED**

Proposed Subdivision – R.M. of Lumsden No. 189 – Colhoun – SE 21-19-21-W2:

384-13 Grohs/Holobetz: "That we agree to provide the following comments to the Ministry of Government Relations regarding the proposed subdivision in the R.M. of Lumsden No. 189 on land legally described as SE 21-19-21-W2 submitted by Norm Colhoun:

- Council previously passed a resolution to not allow any future raw water connections to the municipality's water line, due to the liability to the municipality if the private property owner does not fulfil their water treatment requirements. Also, connection to raw water lines is strongly discouraged by the Water Security Agency.
- the option for the applicant to request a distribution line for potable water from the Water Treatment Plant, at the applicant's expense, was provided to the applicant however the municipality has not received such a request to date
- the municipality has notified the R.M. of Lumsden No. 189 of its intention to annex the quarter sections to the South and East of the Town of Lumsden to provide for future growth of the Town of Lumsden. Once the annexation is complete the proposed subdivision would be within ½ mile of the Town of Lumsden boundaries. Developments in that close proximity to the Town boundary would be expected to connect to the Town of Lumsden Water and Wastewater Treatment Facility as opposed to on-site sewage disposal
- the municipality has a raw water line running through the subject property that is registered as an interest on the property."

CARRIED

In Camera Session:

385-13 Newkirk/Bogdan: "That we agree to go in-camera at 8:30 p.m."

CARRIED

Reconvene:

386-13 Cogger/Phillips: "That we agree to reconvene the meeting at 8:50 p.m."

CARRIED

Saskatchewan Trails Association Membership:

387-13 Phillips/Holobetz: "That we agree to renew our membership for 2013 with the Saskatchewan Trails Association as a trail group member."

CARRIED

Basic Emergency Management (BEM) Training – November 29th & 30th, 2013:

388-13 Holobetz/Bogdan: "That we authorize Councillor Reggie Newkirk attend the BEM Training Session in Regina on November 29th & 30th, 2013, with expenses to be reimbursed by the municipality."

CARRIED

Bylaw No. 10-2013 – A Long Term Borrowing – 2nd Reading:

389-13 Newkirk /Bogdan: "That Bylaw No. 10-2013, being a long term borrowing bylaw, be read a second time."

CARRIED

Bylaw No. 10-2013 – A Long Term Borrowing – Adoption:

390-13 Cogger/Phillips: "That Bylaw No. 10-2013, being a long term borrowing bylaw, be adopted, signed and sealed."

CARRIED

Rescind Resolution #325-13 – Bylaw 15-2013 – Amend OCP - 1st Reading:

389-13 Grohs/Cogger: "That we rescind resolution #325-13."

CARRIED

Bylaw No. 15-2013 – A Bylaw to Amend Bylaw 14-2002, the Official Community Plan – 1st Reading:

392-13 Bogdan/Phillips: "That Bylaw No. 15-2013, being a bylaw to amend bylaw 14-2002, known as the Official Community Plan, be read a first time."

CARRIED

Bylaw No. 16-2013 – A Bylaw to Amend Bylaw 15-2002, the Zoning Bylaw – 2nd Reading:

393-13 Grohs/Holobetz: “That Bylaw No. 16-2013, being a bylaw to amend bylaw 15-2002, known as the Zoning Bylaw, be read a second time.” **CARRIED**

Bylaw No. 16-2013 – A Bylaw to Amend Bylaw 15-2002, the Zoning Bylaw – Adoption:

394-13 Grohs/Cogger: “That Bylaw No. 16-2013, being a bylaw to amend bylaw 15-2002, known as the Zoning Bylaw, be adopted, signed and sealed.” **CARRIED**

Bylaw No. 17-2013 – A Bylaw to Regulate Water Conservation Measures – 1st Reading:

395-13 Phillips/Bogdan: “That Bylaw No. 17-2013, being a bylaw to regulate water conservation measures, be read a first time.” **CARRIED**

Bylaw No. 17-2013 – A Bylaw to Regulate Water Conservation Measures – 2nd Reading:

396-13 Grohs/Cogger: “That Bylaw No. 17-2013, being a bylaw to regulate water conservation measures, be read a second time.” **CARRIED**

Bylaw No. 17-2013 – A Bylaw to Regulate Water Conservation Measures – 3rd Reading:

397-13 Holobetz/Newkirk: “That Bylaw No. 17-2013, being a bylaw to regulate water conservation measures, be given three readings at this meeting.”

CARRIED UNANIMOUSLY**Bylaw No. 17-2013 – A Bylaw to Regulate Water Conservation Measures – Adoption:**

398-13 Phillips/Holobetz: “That Bylaw No. 17-2013, being a bylaw to regulate water conservation measures, be adopted, signed and sealed.” **CARRIED**

Bylaw No. 19-2013 – A Bylaw to Amend Bylaw 15-2002, the Zoning Bylaw – 1st Reading:

399-13 Grohs/Cogger: “That Bylaw No. 19-2013, being a bylaw to amend bylaw 15-2002, known as the Zoning Bylaw, be read a first time.” **CARRIED**

Bylaw Amendments – Public Hearing:

400-13 Cogger/Newkirk: “That we agree to set Tuesday, November 12th at 7:30 p.m. in the Council Chambers of the Lumsden Municipal Office as the date, time and place of the required public hearings for the following bylaw amendments:

- Bylaw No. 15-2013 – A Bylaw to amend Bylaw 14-2002, known as the Official Community Plan to delete Plan Maps 1.00 to 1.15 and replace with Plan Map 1 – Future Land Use Map
- Bylaw No. 19-2013 – A Bylaw to amend Bylaw 15-2002, known as the Zoning Bylaw to change the zoning from C3 – Highway Commercial District to R2 – Residential Multiple District for land legally described as Lots 1 & 2, Block 3, Plan No. C2386, in the NW ¼ Section 33, TWP 19, RGE 21, W2M.”

CARRIED**In Camera Session:**

401-13 Holobetz/Cogger: “That we agree to go in-camera at 9:19 p.m.”

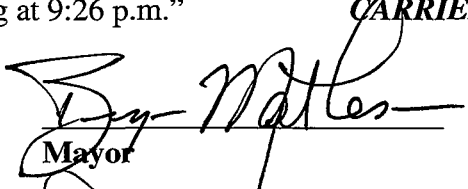
CARRIED**Reconvene:**

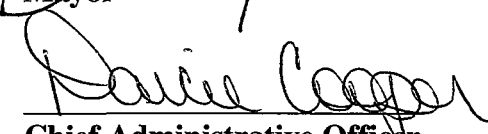
402-13 Holobetz/Grohs: “That we agree to reconvene the meeting at 9:22 p.m.”

CARRIED**Adjournment:**

403-13 Newkirk/Bogdan: “That we adjourn this meeting at 9:26 p.m.”

CARRIED


Mayor


Chief Administrative Officer