

**TOWN OF LUMSDEN**  
**MINUTES OF THE REGULAR MEETING HELD ON**  
**SEPTEMBER 9, 2014**

The Lumsden Town Council convened their regular meeting in the Council Chambers of the Town Office, on the evening of Tuesday, September 9, 2014 at 6:30 p.m. with Mayor Bryan Matheson presiding.

**Present:** Mayor: Bryan Matheson  
 Councillors: Jane Cogger, Trevor Grohs, Reggie Newkirk, Randy Bogdan, Wes Holobetz, Rhonda Phillips  
 Chief Administrative Officer: Darcie Cooper  
 Assistant Administrator: Krystal Strong  
 Financial Officer: Sheena Carrick  
 Public Works Foreman: Jeff Carey

**PUBLIC WORKS & UTILITIES REPORT:**

Public Works Foreman Jeff Carey provided a verbal report on various public works and utilities matters.

286-14 Bogdan/Grohs: "That the report provided by the Public Works Foreman, be accepted as presented." **CARRIED**

**MINUTES:**

287-14 Holobetz/Cogger: "That the minutes of the August 12, 2014 regular meeting be approved, as amended." **CARRIED**

**MINUTES:**

288-14 Cogger/Newkirk: "That the minutes of the August 12, 2014 Public Hearing meeting be approved, as circulated." **CARRIED**

**COMMITTEE REPORTS:**

Mayor Bryan Matheson provided a verbal report on the Joint Administration Committee meeting that he attended on September 2, 2014.

**Minutes:**

289-14 Phillips/Cogger: "That the minutes of the September 2, 2014 Joint Administration Committee meeting be approved, as circulated." **CARRIED**

Councillor Randy Bogdan provided a verbal report on the Group II Committee Meeting he attended on September 4, 2014.

**Minutes:**

290-14 Phillips/Bogdan: "That the minutes of the September 4, 2014 Group II Committee meeting be approved, as circulated." **CARRIED**

**DELEGATION:**

291-14 Newkirk/Bogdan: "That we welcome Don Cherepuschak to the meeting." **CARRIED**

Don Cherepuschak appeared before council to discuss concerns regarding the partial refund of his rental fee for the Lumsden Centennial Hall rental on June 28, 2014. Mr. Cherepuschak claimed that the refund was inadequate compared to his hardship he experienced due to uncleanliness of the hall.

292-14 Bogdan/Cogger: "That we welcome Pip Discombe and Mel Cantin to the meeting." **CARRIED**

Pip Discombe and Mel Cantin appeared before council to discuss their request to allow the keeping of chickens in Town.

**CORRESPONDENCE:**

293-14 Bogdan/Holobetz: "That the following correspondence and reports have been reviewed and the Chief Administrative Officer is authorized to file the same accordingly:

- A. Thank You Card for Pin Donation – Lumsden Cubs U14 Girls – Western Cdn. Softball Championships
- B. Ruda – Ltr re: Thank You for LHS Scholarship
- C. Manson – Request for Sponsorship – IDO World Dance Championships

M-11

- D. Gov Relations – Ltr re: Wastewater Treatment Facility funding response
- E. SK Municipal Brd – Approval - Bylaw 05-2014 – Water and Sewer Utility Rates
- F. Louvel – Ltr re: Easement Expropriation
- G. Sask Justice – Fine Disbursement Report
- H. Gov of Canada/Min. of Gov't Relations – Ltr. re: Federal Gas Tax 2014-15 – Installment 1
- I. Lumsden & District Heritage Home – Regular Meeting Minutes – June 23, 2014
- J. Zubot – email re: complaint – mud/clay on 7<sup>th</sup> Avenue from contractor
- K. Mayer – Email re: James Street South commercial business concern
- L. Gordon Durbin – Ltr. re: Water and Wastewater Operator position – Not accepting position
- M. Miscellaneous Publications.”

***CARRIED***

**GENERAL ACCOUNT – PAYMENT VOUCHERS:**

294-14 Cogger/Holobetz: “That the general accounts listed below and totaling \$164,778.38, have been checked and approved for payment by the respective committees.”

**FINANCIAL REPORTS:**

**James Street South Project – Budget Update:**

Financial Officer, Sheena Carrick, provided a written report on the James Street South Project costs to-date vs budget.

**Municipal Debt Report:**

Financial Officer, Sheena Carrick, provided a written report on the policies for borrowing and long term debt as it relates to capital projects.

**STAFF REPORTS:**

**Administration Report:**

Chief Administrative Officer, Darcie Cooper provided a written report on various administrative matters.

295-14 Bogdan/Holobetz: “That the Chief Administrative Officer’s report be accepted as presented.” *CARRIED*

**NEW BUSINESS:**

**Budget Reallocation - Sewer Line Camera Work:**

296-14 Bogdan/Newkirk: “That we agree with the recommendation of the Group II Committee and approve a budget reallocation of \$10,000.00 from hydrant replacements to sewer line camera work to continue on with the progress of this project while the company is on-site.” *CARRIED*

**Sask. Water & Wastewater Association (SWWA) Conference:**

297-14 Bogdan/Phillips: “That we agree with the recommendation of the Group II Committee and authorize Dave Cherney, Jeff Carey and Brock Eadie to attend the SWWA conference in Saskatoon on November 4-6, 2014, with expenses to be reimbursed in accordance with resolution No. 17-14.” *CARRIED*

**Application for Urban Certificate of Qualification:**

298-14 Cogger/Bogdan: “That we agree to pay \$175.00 to the Urban Municipal Administrators Association of Saskatchewan (U.M.A.A.S.) for the Urban Certificate of Qualification “Standard” application for Assistant Administrator, Krystal Strong.” *CARRIED*

**Queen City Sewer Service Ltd. – Excavation Update – James Street South:**

299-14 Newkirk/Phillips: “That we authorize administration to send a letter to Queen City Sewer Service Ltd. c/o Ron Hildebrandt requesting an interim excavation report from his engineer regarding the progress of the excavation project approved in Development Permit 2013-035 in the NW 28-19-21-W2 to ensure that the excavation is in accordance with the engineer’s lot grading plan and geotechnical report grading requirements; and That, due to the change in the subdivision plan to phasing and staging, we request comments from the ground engineer as to what, if any, impact the excavation will have if the future lots are not developed and re-vegetated in a timely manner.” *CARRIED*

**SUMA 2014 Regional Meeting:**

300-14 Phillips/Holobetz: "That we authorize five Council members to attend the SUMA 2014 Regional Meeting – Central Region in Lumsden on September 29<sup>th</sup>, 2014." **CARRIED**

**Sask Municipal Award Nomination – Water Conservation Bylaw:**

301-14 Phillips/Grohs: "That we authorize the submission of the nomination to the Sask Municipal Awards for municipal Bylaw 17-2013, a Bylaw to Regulate Water Conservation Measures, for consideration under the 2014 Saskatchewan Municipal Awards." **CARRIED**

**Regional Planning for Growth Summit – November 17<sup>th</sup> & 18<sup>th</sup>, 2014:**

302-14 Bogdan/Phillips: "That we authorize Mayor Bryan Matheson, Chief Administrative Officer Darcie Cooper and Finance Officer Sheena Carrick to attend the Regional Planning for Growth Summit in Regina on November 17<sup>th</sup> & 18<sup>th</sup>, 2014, with expenses to be reimbursed by the municipality." **CARRIED**

**Monthly Permit Fees for Overweight Trucks:**

303-14 Holobetz/Grohs: "That subject to section 3.k.(4) of Bylaw 11-2010, being a bylaw to regulate the operation of vehicles in the Town of Lumsden, we agree to establish a monthly permit fee of \$200.00 for vehicles having a weight which exceeds 10,000 kgs." **CARRIED**

**Development Application No. 2014-026 – Baiton–Lg Accessory Building– Lot 49 Plan C1510:**

304-14 Holobetz/Phillips: "That we approve Development Application No. 2014-026 submitted by Darrell & Lynn Baiton for the construction of a large accessory building on land legally described as Lot 49 Plan C1510, civic address 235 Elgin Crescent, subject to the following:

- Submission of a favourable geotechnical report
- Ensure storm water drainage does not negatively affect adjacent neighboring properties." **CARRIED**

**Water/Wastewater Operator – Gerry Beurivage:**

305-14 Bogdan/Holobetz: "That resolution #277-14 be rescinded: and That we agree to hire Gerry Beurivage for the position of Level 1 Water/Wastewater Operator effective September 22<sup>nd</sup>, 2014, with a probationary period of (6) six months and salary step 1 (\$38,339/year) of the 2014 Public Works salary grid." **CARRIED**

**Crown Shred Recycling Contract:**

306-14 Grohs/Newkirk: "That we authorize the Mayor and Chief Administrative Officer to sign the Customer Service Agreement with Crown Shred Recycling Management for residential and commercial recycle collection for the period July 1, 2014 to June 30, 2016." **CARRIED**

**RiverPark Campground – Secondary Bathroom Renovations:**

307-14 Holobetz/Newkirk: "That we authorize the conversion of the small shower and bathroom facility located in the Riverpark Campground to a coin operated washer and dryer facility; and That the expense for this renovation be funded through surplus of campground revenue over budget for the 2014 year." **CARRIED**

**Cherepuschak – Additional Hall Rental Refund:**


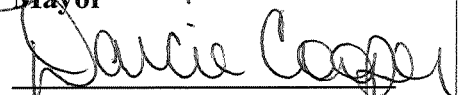
308-14 Holobetz/Cogger: "That, as a gesture of good will, we approve an additional reimbursement in the amount of \$150.00 to Don Cherepuschak for the Centennial Hall rental on June 28<sup>th</sup>, 2014 due to the fact that the hall was not cleaned when he rented it." **CARRIED**

**Keeping of Chickens within the Town of Lumsden:**

309-14 Newkirk/Phillips: "That we authorize administration to request comments from the municipal planner, Jim Walters, regarding planning provisions that would be required to allow for the keeping of chickens within the Town of Lumsden." **DEFEATED**

**Adjournment:**

310-14 Bogdan/Grohs: "That we adjourn this meeting at 10:21 p.m." **CARRIED**

  
Mayor  
  
Chief Administrative Officer