



# Municipal Newsletter

November 2013

## Municipal Office Hours

Office Hours are Monday through Friday, 9am - Noon / 1pm - 5pm

## Council Meetings

Council meetings are open to the public, and held the second and fourth Thursday of each month, with the exception of July, August, September and December where one meeting per month is held. Please call the office or check our web site to verify meeting start times and dates.

Individuals or groups requesting an opportunity to make a presentation directly to Council must make an appointment two weeks prior to the scheduled Council meeting. Development applications or letters to Council are also required to be submitted two weeks prior to the council meeting date, to be added to Council's next regular meeting agenda.

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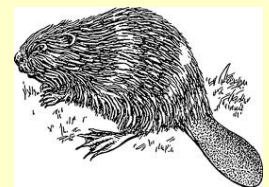
R.M. of Lumsden No. 189, PO Box 160, 300 James St N, Lumsden, SK S0G 3C0  
Phone: (306) 731-2404 Fax: (306) 731-3572  
Email: [rm189@sasktel.net](mailto:rm189@sasktel.net) Website: [www.lumsden.ca](http://www.lumsden.ca)

## For Sale - Snow Blower

The R.M. of Lumsden No. 189 is offering for sale by closed bids, a Schulte SDX960 Snow Blower with hydraulic chute, hydraulic rotation and single auger. For those interested, please submit your closed bid by **5:00 P.M. WEDNESDAY, NOVEMBER 20, 2013** to the attention of Darcie Cooper at the address above. If you have any questions, please contact the office.

## Beaver Control Program

The municipality agreed to participate in the Provincial Beaver Control Program (BCP) again this year as funding was extended for another year. The Program is administered by the Saskatchewan Association of Rural Municipalities (SARM) on behalf of the Saskatchewan Ministry of Agriculture and the Federal Government. The BCP provides financial assistance to rural municipalities to control the beaver population. Beavers can cause problems such as flooding of property, roads, croplands, blocked culverts, and obstructed waterways. The program runs from March 1, 2013 to February 28, 2014. The RM of Lumsden has designated individuals to remove problem beavers. If you have problems with beavers on your property, please contact the municipal office at 731-2404.

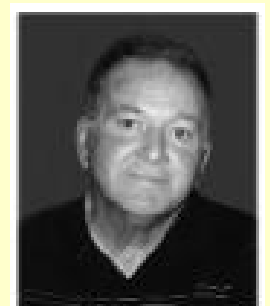


## Prairie Shelterbelt Program Cancelled

The Prairie Shelterbelt Program was a federally funded program that provided tree and shrub seedlings for the establishment of shelterbelts etc., in the western provinces. This past spring was the last year of the tree and shrub distribution. The Agricultural Producers Association of Saskatchewan (APAS) presented a business plan, on behalf of the Western Canadian Tree Nursery Coalition to the Minister of Agriculture and Agri-Food Canada, Honorable Gerry Ritz. Their objective is to form a cooperative or non-profit organization to acquire the tree nursery in Indian Head and operate it as a full cost recovery program. The R.M. of Lumsden sent a letter of support to Minister Ritz in support of the Coalition's initiative.

## We have lost someone special

We are saddened to announce the loss of a dear friend and colleague; Don Barnett. Don was the Manager of Public Works for our municipality for 5 years. He was a dedicated employee, incredibly knowledgeable and a great friend. Don passed away on July 17<sup>th</sup>, peacefully with his family by his side. Don was a treasured member of our team and is very missed.



## Council

Your elected Reeve and Council members are:

Reeve:	Jim Hipkin	306-731-3255
Division 1	Albert Szeles	306-545-0983
Division 2	Kent Farago	306-731-3116
Division 3	Ian White	306-731-2369
Division 4	Jim Atcheson	306-775-2872
Division 5	Dale Srochenski	306-543-1376
Division 6	Tom Harrison	306-731-2041

## Administration

Our municipal administration is shared with the Town of Lumsden, under a Joint Administration Agreement signed in 1997.

Darcie Cooper	Chief Administrative Officer
Krystal Strong	Asst. Administrator
Sheena Carrick	Financial Officer
Joan Agopsowicz	Office Services Clerk
Brenda Boos	PT Office Services Clerk
Marla Lillejord	Office Services Clerk
Jill Scriven	Office Services Clerk

## Public Works

Our public works staff and their respective positions:

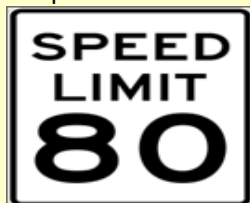
Jeff Simpson	Mgr. of Public Works
Randy Walters	Grader Operator
Scott Haynes	Grader Operator
Brian Cooper	Grader Operator
Dave Nicholson	Utility Operator
Kelvin Fellner	Temp Grader Operator
RM Shop Phone	306-731-3109

## Commissioner for Oaths & Notary Public Services

The municipal office offers services free of charge for municipal business requiring Commissioner for Oaths or Notary Public signatures. A charge of \$20.00 applies for Notary signatures on non-municipal business.

### SPEED LIMIT

As a reminder to everyone, the maximum speed limit on rural roadways is 80km/hr unless otherwise posted.



## 2013 School Division Mill Rate

Our municipality is located entirely within the Prairie Valley School Division boundary. The School Division mill rate is established by the Province. The school mill rate is set out below:

Agricultural tax class	2.67 mills
Residential tax class	5.03 mills
Commercial tax class	8.28 mills
Resource tax class	11.04 mills

## 2013 Municipal Budget Highlights

The R.M. mill rate was decreased from 16.457 in 2012 to 11.71 for 2013, representing a 4.747 mill decrease to account for the increase in assessment due to the Assessment Revaluation this year. Council faced many challenges during the 2013 budget deliberations, including but not limited to the following:

- increased costs due to the extreme winter experienced (est. \$95,000 additional cost)
- capital projects to address aging infrastructure repair and/or replacement, including bridges, culverts, and road construction projects. Projects amounting to approximately \$2.4 Million submitted by division councillors during the budget process were deferred until next year, leaving a total of \$422,700 of projects to be funded in 2013
- approximately 23,515 cubic yards of road gravel was budgeted for application in 2013, at a cost of \$343,267, an increase of about \$86,000 over 2012 budget. This increase can be attributed to a reduction of gravel budget in 2012 over 2011 and better quality gravel applied on some higher traffic roads in certain divisions
- Asphalt Maintenance was budgeted at \$150,000, Bridge work \$105,000, Culverts \$40,400 and Road construction projects \$127,000
- Increase to the transfer to the capital trust fund reserve of \$53,000 to fund future equipment purchases
- Increase to the Infrastructure Reserve to fund future infrastructure projects, primarily for the Hot Mix Overlay project for Grid 734 (Old No. 11 highway)

Expenditures for the municipality are split as follows:

- 6% of expenditures will cover police, bylaw enforcement & emergency preparedness and fire
- 3% will cover environmental health and welfare services such as landfill, recycle, control of pests and weeds
- 75% of all expenditures are toward road and bridge maintenance/construction, and other transportation services
- 2% of expenditures will be spent on Planning and Development Services
- 13% will be spent Administration items
- 1.0% will be spent on Recreation

## Education Tax Discounts Eliminated

School divisions are funded through provincial grants and education property tax. In order to fulfill expectations, school divisions require all their budgeted revenue to fund their operations. Government has had to raise money elsewhere to backfill lost revenue due to discounts offered for early payment of taxes. This is a reminder that, effective January 1, 2013, tax incentives (discounts and rebates), set by municipalities no longer apply to education property tax.



## Emergency Contact Numbers

### EMO Coordinator

Jeff Simpson 306-731-3109

### Police, Fire & Ambulance Emergencies

\*\* Please call 9-1-1 \*\*

### Police Departments (Administration)

Lumsden 306-731-4270  
Regina 306-780-5560  
Southey 306-726-5230

### Fire Departments

For information, please contact the municipal office.

## Controlled Burns

Did you know that an individual could be held responsible for the cost of a fire department responding to a false alarm?

If you are planning a controlled burn, please call and report it in advance to avoid a false alarm.

Visit our website at [www.lumsden.ca](http://www.lumsden.ca) or contact the municipal office at 306-731-2404 to find out your reporting area and corresponding phone number.

The R.M. Council warns all residents of the high costs of burning. An out-of-control grass fire can cost a property owner several thousands of dollars, just for fire fighting. Please review your fire insurance policy, especially your deductible, to ensure that it meets your particular requirements.

Extra caution must be taken by all residents, to ensure that fires are controlled and supervised at all times.

## 2011 Census

Census Canada reports population numbers for the RM of Lumsden for 2011. The RM of Lumsden's population has risen to 1733, from 1612 in 2006.

## Municipal Maps

Municipal maps are available with 2009 Assessment values. The maps are full color, cost \$6.00 each and can be picked up at the municipal office. If you cannot pick one up, you may send a cheque to the RM of Lumsden for \$8.00 and one can be mailed to you. We will be working on an updated map in the coming months that will include the new assessment figures.

## Road Allowance Mowing Policy



The municipality owns a New Holland bi-directional Tractor with loader and a 15 foot Shulte Sidearm with mower for cutting ditches in the municipality. Subject to weather conditions, the municipality mows the various road allowances as follows:

- Municipal Roads-one round annually
- Main Farm Access Roads complete cut by fall
- Grid Roads-complete right of way cut by fall

**Mowing Procedures:** Timely mowing is a part of the R.M.'s plan to control weeds such as scentless chamomile. Should you have concerns with scentless chamomile or other noxious weeds, please contact your Councillor or the municipality's Weed Inspector, Tom Harrison at 731-2041.



## 2013 Property Assessment Revaluation

Provincial legislation requires a reassessment every four years to ensure that assessments are up to date, accurate and fair. As part of the reassessment process, the Saskatchewan Assessment Management Agency updates all assessment values to a new base date. For the 2013 revaluation, the base date reflected assessment values as of January 1, 2011. SAMA has a very valuable tool on their website where anyone can search for property assessment information in any municipality where assessment services are provided by SAMA. The "SAMA View" website is <http://samaview.sama.sk.ca/sama/>.



## STARS

The R.M. of Lumsden No. 189 is proud to be a supporter of STARS. STARS is a charitable, non-profit organization that relies on donations for operation and through collaborative agreements with provincial governments. Through donations from various rural municipalities across the province, SARM (Saskatchewan Association of Rural Municipalities) have been able to provide over \$500,000 in the last two years to the STARS organization. As supporters at this level the SARM logo will now be put on the tail of the Helicopter. STARS offers time, hope and life-saving transport to critically ill and injured patients. The R.M. of Lumsden donated \$2 per capita each year for the past two years (\$3,466 in 2013). In 2012 STARS flew a total of 217 Missions throughout Saskatchewan and one in the Lumsden area. We encourage you to check out their website at [www.stars.ca/sk](http://www.stars.ca/sk) for more information.

## Development Permits

Before commencing any principal or accessory use development, including a public utility use, every developer shall:

- (1) complete a development permit application form and submit the required documents to the municipal office, and
- (2) receive a development permit for the proposed development, unless the proposed development or use is exempt from development permit requirements.

**Exemptions:** Developments that do not require a development permit include:

- Farm buildings that are accessory to a permitted agricultural use, excluding Intensive Livestock Operation structures (e.g., barns, granaries); **farm dwellings and dugouts require a development permit from the municipality,**
- Small accessory buildings,
- Public Works,
- Internal Building Alterations and Maintenance that do not include structural alterations,
- Signs, Fences, Trapping
- Temporary Confinement of Livestock
- Linear Public Utilities
- Petroleum or natural gas wells or extraction wells

If you are proposing a development other than the above exempted uses, you must submit a development application and receive a development permit from the municipality before commencing work. A person found guilty of contravention may face a fine of not more than \$10,000 to imprisonment.

For more detailed information on development requirements please call the office or visit our Website at [www.lumsden.ca](http://www.lumsden.ca).



## Website

The RM's website was established several years ago and is available to provide the public greater access to key municipal information, including events, public notices and municipal services. Information on the following items can be found on our website:

- Council meeting notices/agendas
- Council Minutes & Bylaws
- Public Notice Information
- Historical Information

Visit the website at [www.lumsden.ca](http://www.lumsden.ca) today!



## HUGE THANKS!

Council would like to extend a thank you to everyone who helped out during the extreme snow events experienced earlier this year. It was a very challenging time and everyone's patience and cooperation was very much appreciated!

## Snow Removal Policy

The RM Council and Manager of Public Works in conjunction with authorized snowplow clubs will undertake the removal of snow utilizing the Municipal grader from designated roads in the following priority:

1. Grid roads
2. School bus roads
3. Farm access and residential roads

The Municipality does NOT provide snow removal on private property. In order to maintain access to individual properties throughout the Municipality, it is critical for every ratepayer to either privately, or in conjunction with an authorized snow plow club, provide for their own snow removal.

### Authorized Municipal Snow Plow Clubs:

- One or more persons may apply by completing a Municipal Snow Plow Club Application.
- Insurance requires the application include a list of members, operators and a road map detailing roads for snow removal.
- Applications must be submitted annually by November 30<sup>th</sup>.
- Each year a base Municipal grant of \$30 per mile will be paid to the Authorized Snow Plow Club. Council may increase this grant when excessive and/or prolonged snow conditions occur.

Each authorized Snow Plow Club is responsible for determining and collecting individual membership fees. Individual members are required to pay their fees promptly to ensure their snow removal needs are met.

### Snow Removal on School Bus Routes:

- Authorized Snow Plow Clubs will greatly enhance snow removal on school bus routes.
- The school bus driver will determine whether or not the normal bus route is safe to travel.
- If the bus cannot safely travel the route, the parent(s) of the school child/children affected may be required to meet the school bus at an alternate location determined by the school bus driver.

In accordance with Bylaw 4-1982, unauthorized plowing on municipal roads is prohibited. In addition, no person shall encumber any road in the municipality with a vehicle, building or other article or thing.

Please ensure that if you are plowing snow, do not pile the snow in the municipal road allowance. This causes extreme snow blockage problems on the roads and creates additional snow removal expense for the municipality. Any person found guilty of any provision of this Bylaw, may result in a penalty of up to \$10,000 in accordance with the General Penalty Bylaw of the municipality.

## Custom Lane Grading

The RM has a custom work policy for lane grading which has been adopted and is reviewed on an annual basis as follows:

- Custom work rates performed with municipal equipment is set at \$220.00 per hour. A 50% discount is provided to ratepayers as detailed below.
- \$110.00 minimum for the 1<sup>st</sup> hour and \$55.00 per each additional ½ hour,
- Contract Work is done at the discretion of the P.W. Manager, municipal work to take priority,
- A consent form is to be filled out relieving the Municipality from any liability that may be incurred,
- Work is to be completed in the course of normal grading activity,
- Contracted Work is only available from May - October; custom snow removal is not available,
- Any unpaid invoices will be added to the ratepayer's taxes on December 31<sup>st</sup> of the year invoiced.

## Cultivated Land Policy

When cultivating ditches, please remember to stay back a distance of 10 feet from culverts. Repair of culverts is costly and time consuming, and affects all ratepayers of the municipality.

## Improvements & Tree Planting Setback Requirements

Tree planting is always encouraged as it is a natural form of protection for our wildlife and also prevents wind and water erosion. The municipality regulates by bylaw, the minimum setback distance that trees must be planted from a municipal road allowance.

Setback regulations:

- Buildings & dwellings: 150ft from Centre of municipal road
- Trees, dugouts, solid fences etc.: 75 feet from the center of the municipal road

Development of buildings on sites that do not abut municipal roads shall observe the minimum setbacks as identified for that district.

## 293(2)(E) Assessment Exemption

The Municipalities Act provides for an assessment exemption for land owned or leased in the municipality, or an adjoining municipality, which is to be applied against a dwelling assessment occupied by the owner or lessee.

Under clause 293(2)(e) of this Act, the assessment on a dwelling that is situated outside of an organized hamlet and is occupied by an owner or a lessee of land may be reduced as follows:

1. If the taxable land assessment, owned or leased, has a property class of either A "Agricultural" or N "Grazing Land", and
2. The land is located in the municipality or in any adjoining municipality,
3. The total of the eligible taxable land assessment may not exceed the taxable assessment on the dwelling.

It is the responsibility of the property owners to check their tax notice to ensure that the 293(2)(e) exemption is correct. Should you notice an error or require additional clarification, please contact the Municipal office.

As well it is the responsibility of the property owner to annually complete and submit to the Municipal office a statutory declaration for eligible leased land or land owned in an adjacent municipality.

## Agriculture Health & Safety Network

The RM of Lumsden is enrolled in the Agricultural Health & Safety Network. The *Network* was established to deliver occupational health and safety programs and resources to people living on farms in Saskatchewan. Services included are an Annual Theme Package, bi-annual newsletter called the *Network News*, health screening & educational programs, fact sheets, etc. As the annual fee for this membership is calculated on a per-farm basis, we ask that if you are receiving mailings from this network and are not an active farm family or if you are an active farm family and NOT receiving the publications, please notify our office at 731-2404.

## Dogs Running At Large

The RM has enacted Bylaw NO. 9/03 "A Bylaw to Prohibit the running at large of dogs in the Municipality" as follows:

No dog shall run at large in the municipality and for the purpose of the bylaw, a dog shall be deemed to be running at large when it is beyond the boundaries of the land occupied by the owner, possessor or harbourer of the dog, or beyond the boundaries of any lands where it may be with the permission of the owner or occupant of the said land, and when it is not under control.

If you have dogs, please ensure they remain on your property.



## Lumsden Landfill Hours

(April 15<sup>th</sup> - October 14<sup>th</sup>)

Monday 5:00 p.m. to 8:00 p.m.  
 Wednesday 10:00 a.m. to 4:00 p.m.  
 Thursday 5:00 p.m. to 8:00 p.m.  
 Saturday 10:00 a.m. to 4:00 p.m.

(October 15<sup>th</sup> - April 14<sup>th</sup>)

Monday 3:00 p.m. to 6:00 p.m.  
 Wednesday 10:00 a.m. to 4:00 p.m.  
 Thursday 3:00 p.m. to 6:00 p.m.  
 Saturday 10:00 a.m. to 4:00 p.m.

### Lumsden Landfill Site Access

The Town of Lumsden and RM of Lumsden, under a partnership agreement, offer residents equal access to the Lumsden Landfill Site.

- ✓ All bagged waste will continue to be allowed into the site free.
- ✓ All lawn and garden vegetation will continue to be allowed into the site free.
- ✓ If an individual is willing to sort their loads, all recyclables (except electronics), clean wood, and metal will be allowed into designated areas at the site free.
- ✓ Clean concrete or asphalt will be allowed into designated areas at a designated rate based on the size of the vehicle.
- ✓ Household waste or Small Items not bagged will be subject to applicable tipping fees.
- ✓ Animal Carcasses will be accepted and buried for a fee of \$100.00 per large animal, \$15.00 per small animal.
- ✓ Ratepayers are **not** able to obtain a key to the Landfill from the municipal office.
- ✓ The Landfill Site shall be open during the above days and times each week, including days falling on Statutory or Civic Holidays, with the exception of December 24 & 25<sup>th</sup>.

## Lumsden Landfill Tipping Fees

MIXED LOADS	
½ Tons & Utility Trailers	\$15.00 per load
¾ Tons - 1 Ton Truck	\$30.00 per load
2 Tons & Over	\$100.00 per load

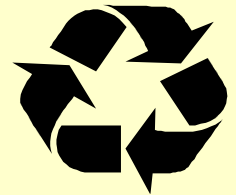
SCRAP TIRES	
Passenger Car & Smaller	\$10.00 per tire
Truck or Semi-Trailer	\$15.00 per tire
Agricultural Equipment	\$15.00 per tire
Mining Vehicles/Equip.	\$50.00 per tire
Tires with Rim	\$15.00 per tire

## Rural Recycle Program

Under a partnership agreement with the Town of Lumsden, all RM of Lumsden residents have access to the Lumsden Recycle Depot at no charge. The recycle depot is located in Lumsden, at 105 - 2<sup>nd</sup> Avenue.

The Recycle Depot accepts the following materials, in designated containers/areas:

- used oil and batteries
- paint (from April 20 to October 20 each year)
- all paper products
- #1,2,4,5 and 7 plastics - no vinyl
- all metal cans
- all SARCAN products except electronics



## Fire Protection Agreements

The RM of Lumsden has fire protection agreements with Lumsden, Regina Beach, City of Regina and Craven. As per these agreements, the fire departments will bill the municipality for the fire calls responded to in their jurisdiction. The municipality in turn will bill the property owner where the fire occurred or started.

There has been fire fighting fees ranging from \$500 to \$10,000 plus in the municipality. Please ensure you have adequate fire fighting insurance. **Any unpaid invoices for fire protection services as of December 31<sup>st</sup> are transferred to the property owner's taxes.**

## Commandeered Emergency Equipment

The municipality is compiling a list of Commandeered Equipment/Resources, which is equipment that would be made available to the RM in the event of an emergency. Water tankers, dozers, and other equipment may be needed for fire fighting, flood, or other such disasters.

Commandeered equipment utilized in the case of an emergency is insured through the municipality. The owner will be reimbursed at rates established by Council.

**If you have equipment, water supply (ie dugout), or anything that you believe may be valuable in cases of emergency, and are willing to make this available for use by the municipality, please contact the RM Office or your councillor. We appreciate your assistance.**

## Weed Control Act

At the end of 2010, the Province passed new legislation called the Weed Control Act, 2010 to replace the Noxious Weeds Act, 1984. Changes made in the new legislation are intended to refocus enforcement efforts from everyday weeds to new and emerging problems. This is because little impact can be made on most widely established weeds in Saskatchewan, but it is possible to prevent the introduction and spread of new weeds into and through the province. The largest change in the new Act is the placement of weeds into three categories: Prohibited, Noxious and Nuisance. This categorization allows the enforcement effort to vary with the weed's relative importance.

## Clubroot Management

Clubroot is a soil-borne disease that affects the roots of field crops such as canola, mustard, camelina, oilseed radish, taramira and vegetables such as arugula, broccoli, Brussels sprouts, cabbage, cauliflower, kale, kohlrabi, radish, rutabaga and turnip. Weeds such as stinkweed, shepherd's purse and wild mustard can also serve as hosts. Infected roots will eventually disintegrate, releasing resting spores into the soil, which may then be transported by wind, water erosion, animals/manure, shoes/clothing, vehicles/tires or earth tag on agricultural or industrial field equipment. Resting spore numbers will decline over time when non-host crops are grown, but a small proportion can survive in soil for up to 20 years.

Clubroot has been confirmed in Saskatchewan. Sask. Agriculture has made available a list of Best Practices for the Prevention and Management of Clubroot on their website. Suggestions include: planting resistant crops, observing crops carefully and practice good sanitation measures.

For more information regarding Clubroot prevention and management, visit our website at [www.lumsden.ca](http://www.lumsden.ca).



CleanFARMS is a not-for-profit industry stewardship organization committed to environmental responsibility through the proper management of agricultural waste. Their programs manage agricultural plastic and other inorganic waste from farms across Canada.

Farmers are among the most environmentally conscious people. Their livelihood depends on the health of the land and the natural environment. CleanFARMS offers programs to help farmers responsibly manage the waste products they generate on the farm. They work together with farmers to create a safe, healthy and sustainable environment.

Their programs include; empty container recycling, empty pesticide bag collection and obsolete pesticide collection.

### FARMERS: WHAT CAN YOU DO?

**RINSE ALL** containers- triple-rinse or pressure-rinse. The rinse-water is then simply placed back in the user's spray tank, thus ensuring all of the product is safely used up.

**REMOVE** the container caps and booklets.

**RETURN ALL** containers to the [local collection site](#).

Visit [www.cleanfarms.ca](http://www.cleanfarms.ca) for more information.

### Collection sites in the area are:

Trilogy Farms Inc. - No. 6 Hwy S of Regina, turn west at Rowatt 3.5 miles  
(306)779-1294 Contact: Dale Beare

Viterra Inc. Farm Service Centre PO Box 3599 Regina, SK. S4P 3L7 Contact:  
306-757-3501

## Wascana Upper Qu'Appelle Watershed Taking Responsibility



Wascana Upper Qu'Appelle Watershed Taking Responsibility Inc. (WUQWATR is a non-profit organization formed by local residents to support and direct the implementation of "Getting To The Source", the Upper Qu'Appelle River and Wascana Creek Watersheds Source Water Protection Plan.

This plan was developed by community members from four Watershed Advisory Committees, Lanigan/Manitou, Last Mountain Lake, Qu'Appelle River and Wascana Creek working with the [Saskatchewan Watershed Authority](#) and the support of technical experts.

"Getting to the Source" was completed and published in March 2008, and WUQWATR was then created to ensure that the recommendations developed by the community are implemented.

WUQWATR also exists to act as a community voice on water issues in our watersheds, and to promote stewardship by individuals, businesses and local communities.

To find out more about the organization, programs offered and tips on how to protect the watershed we invite you to visit their website at [wuqwatr.ca](http://wuqwatr.ca) Or contact Duane Haave at (306) 757-1704 or email: [Info@wuqwatr.ca](mailto:Info@wuqwatr.ca)

## Cash-In-Lieu of Municipal Reserve Policy

The purpose of the policy is to guide Council in the consideration of applications from ratepayers, residents, clubs or associations to access funds from the "Cash-In-Lieu Reserve". The funds in the reserve are intended to assist in the creation of public recreational areas on public or municipal reserves in the municipality.

The reserve has grown from subdivision applications where the developer has chosen to make a payment of cash in order to meet the requirements of Planning & Development Act, 2007. Council has in these instances also agreed as to the cash payment amount.

Applications shall be eligible for the funding of 30% of the total project cost, not including in-kind costs, to a maximum of \$3,000.00 per project.

Applications shall be limited to one (1) per year from each ratepayer, resident, club or association. "Ratepayers, residents, clubs or associations" refer to persons or entities within the R.M. of Lumsden No. 189 or on the Assessment or Tax Roll. Preference shall be given to projects that meet accessibility standards.

Eligible applications shall include the following uses on lands designated as municipal or public reserve, where it is clear that the expenditure shall benefit the public as a whole:

- \* A public park or buffer strip, a natural area,
- \* A public recreation area including playground equipment,
- \* School purposes, a public building or facility,
- \* A building or facility used and owned by a charitable corporation as defined by The Non-profit Corporations Act,
- \* Public agricultural or horticultural uses,
- \* Any other specific or general use that the Minister may provide by regulation.

## Subdivision

Subdividing land involves applying to a subdivision approving authority for approval to subdivide land and registering the approved subdivision at Information Services Corporation (ISC), Land Registry. The Directors of Community Planning are subdivision approving authorities for rural municipalities, among others. An application must also be made to the municipality.

Subdivision applications submitted to the Community Planning Branch and the municipality must contain:

1. a completed Application to Subdivide Land form (a development application must accompany the application to subdivide to the municipality);
2. a plan of proposed subdivision;\*
3. titles to the land being subdivided; AND
4. a payment of fees.

\*Note: Parcel pictures may be accepted in lieu of a plan of proposed subdivision only where it is proposed to remove a parcel tie from linked parcels:

- separated by a road, railway or water course;
- containing no buildings or utility lines;
- having suitable topography; and
- where no road widening is required

Subdivision in the municipality is regulated by the Official Community Plan Bylaw #06-2012 and Zoning Bylaw #07-2012. All subdivisions for the municipality are overseen and issued a Certificate of Approval from the Community Planning Branch of Government Relations. Please visit the Government Relations website for detailed information on the subdivision process at [www.municipal.gov.sk.ca/Subdivision](http://www.municipal.gov.sk.ca/Subdivision).

Applications are reviewed by the municipality for land use compatibility and compliance with the Official Community Plan and the Zoning Bylaw. New parcels created in the municipality are subject to an off-site servicing fee of \$10,000 per parcel. This fee goes towards future capital expenditures that relate directly or indirectly to the proposed subdivision.

Please see below the off-site servicing fee policy for your information:

### Off-Site Servicing Agreement Fee Policy:

In consideration of Section 172 of The Planning and Development Act, 2007 the following policy and off-site servicing fees where a servicing agreement is required by council as part of a subdivision recommended for approval:

- An Off-Site Servicing Fee of \$10,000.00 be charged for each newly created parcel or condo unit in the municipality; with the rate and policy information to be included in future servicing agreements required by Council as part of a subdivision recommended for approval;
- Servicing agreement fees are required by the municipality to pay a part of future capital costs that indirectly serve the subdivision;
- These future costs are based on municipal plans to undertake infrastructure renewal, located outside the proposed subdivision, that will provide, alter, expand, or upgrade public highway facilities, or park and recreation space facilities;
- Infrastructure renewal projects are outlined in the long term infrastructure renewal plan of the municipality, which is based on an Asset Management information system. Currently the major infrastructure renewal project is the restoration of grid 734 (old Highway No. 11), which includes 16 miles of restoration over the next 13 years at an estimated cost of over \$4,000,000.00;
- The Asset Management information developed by associated Engineering and the municipality is used as a tool to better determine the current and future infrastructure renewal costs the municipality can realistically expect. In 2011 the Asset Management system indicated a total current replacement cost of \$30,304,000.00. The off-site servicing fee was calculated based on the total current replacement value of the assets, less 40% to account for grants the municipality has received in the past or may receive in the future, divided among the tax parcels in the municipality.

Municipal application fees vary depending on the proposal and amendments that may be required to accommodate the subdivision. There are other fees relating to subdivisions including but not limited to, professional planning costs, legal fees, advertisements, etc.

Information packages and the bylaws are available on our website at [www.lumsden.ca](http://www.lumsden.ca). For further information, contact Krystal at (306)731-2404 x8305.